

WELLESBOURNE PARISH COUNCIL

Minutes of the Council meeting held on Tuesday 5th April 2011 at 7.30 pm at the Methodist Hall, Bridge Street, Wellesbourne



Present: Chairman Cllr Grantham, Cllrs Mrs Bolton and Mrs Rose, Close, Blundall, Copeland, Parton, and Wright

Acting Clerk: Mrs Lipman Members of the public: 9 Members of the press: 0

1. Approval of Apologies for Absence

Apologies were taken and approved for Cllrs Mrs Bartlett and Johnston.

2. Declarations of Interest

Declarations of interest (personal or prejudicial) under the provisions of the LGA 2000, Parish Councils (Model Code of Conduct) Order 2001.

Cllr Mrs Bolton personal interest in the Village Hall as Buildings Trustee for the Village Hall

Cllr Grantham prejudicial interest in connection with Wellesbourne Conservative Club Ltd and a personal interest in all matters appertaining to Walton Estates.

Cllr Close personal interest as a District Councillor and in connection with St Peters Church as a member of the church and a personal and prejudicial interest in Chedham's Yard as a Trustee
Cllr Wright personal interest as a District Councillor and in connection with the CAB and the Methodist Hall.

Cllr Mrs Rose prejudicial interest in connection with the Conservative Club Ltd.

Cllr Johnston personal interest as a County Councillor, in all matters regarding WCC, Hampton Lucy Grammar School Foundation as a member of the Board and Chedham's Yard as the husband of a Trustee.

Cllr Copeland personal and prejudicial interest in Chedham's Yard as a Trustee

Noted. Cllr RW further declared a prejudicial interest in the tenders for work on Wellesbourne Sports and Community Centre and Cllr RB declared a prejudicial interest in the Clerk's CiLCA training as a paid mentor.

3. Confirmation of the Order of the Agenda and identification of any items that might be resolved for confidential session

It was proposed that items 12.1 and 20.1 should be taken in a confidential session

Prop Cllr JG 2nd Cllr RW all in favour motion carried

4. Confirmation of the minutes of the Council Meetings of 1st and 15th March 2011

The word restatement on page 2 of the minutes of 1st March was amended to reinstatement. The Chairman then signed minutes of both meetings as a true record.

5. Matters arising

At the meeting of 1st March Mr Rutherford had asked for clarification on the payment of two invoices in the year 2009. Cllr JG said that one of the payments referred to the final account settlement for work completed by consultants to the Council. The outstanding sum had been queried by the Council but was agreed amicably. The other matter referred to an employment issue subject to a confidentiality agreement.

6. Open session for members of the public to raise any matters of relevance to the Parish and for any Cllr with a prejudicial interest in an item on the agenda to speak on that item.

Mr Rose commented that the 500 Flexibus operation had been reprieved for a 12 month period, but with a change in route.

7. Finance and Administration Committee – Last meeting 18th January 2011

7.1 Approval of monthly accounts as per attached cheque list

These were approved – Prop Cllr DC 2nd RB all in favour, motion carried

7.2 Approval of staff salaries including overtime worked by Acting Clerk in March 2011 during the Clerk's absence as per attached sheet.

These were approved – Prop Cllr DC 2nd RB, all in favour, motion carried

7.3 Date of next meeting – 24th May 2011 - noted

8. Police

8.1 SNT Newsletter - Noted

Following a meeting with the Chief Constable, and representatives of the police authority, Cllr TC reported that the police station in Wellesbourne would close with staff relocating to Shipston, Stratford or beyond. The Parish Council had offered to facilitate a "touch down resource" in the Wellesbourne/Kineton area for an informal base so that staff could have a coffee break without leaving the area.

8.2 Correspondence

CCTV cuts	SDC
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Cllrs condemned the loss of live CCTV monitoring within SDC, particularly as Warwick District Council were still supporting the system in their area. The decision of SDC did not accord with the Crime and Disorder Partnership with WDC

9. Planning

9.1 Decisions

9.1.1 Approvals

1.

11/00012/FUL	Proposed orangery		
At	20 Willow Drive	For	Mr Parry

Noted

2.

11/00208/TREE	T1 holly reduce and reshape canopy by approx 20-30% prune back to clear street light and prune back from neighbouring property		
At	Holly Cottage, 9 Church Street	For	Hilary Cook

Noted

3.

11/00041/ADV	Erection of 2 advertisement boards at entrance to site		
At	Wellesbourne Water Mill	For	Ingleby Foundation

Noted

4.

11/00121/FUL	Erection of a single storey orangery		
At	34 Chapel Street	For	Mr Hargis

Noted

Applications

1.

11/00534/FUL	Two storey side extension		
At	38 Westfield Crescent	For	Miss Wells
Officer dealing	Alice Cosnett	Due date	7 th April 2011

The Council raised no objection

2.

11/00583/FUL	Erection of a general purpose agricultural building		
At	Little Hill Farm	For	G Hutsby & Sons
Officer dealing	Dan Charles	Due date	12 April 2011

The Council raised no objection

3.

11/00475/FUL	Construction of part wooden enclosure to house generator and part single storey wooden building with lean to roof to accommodate a linen store and diesel tank (Retrospective)		
At	Walton Hall	For	Barcelo
Officer dealing	Gary Moss	Due date	12 April 2011

The Council objected to the retrospective nature of this application but would be guided by the planning officer as to the suitability of materials used. The Council would request that the diesel tank is surrounded by a bund to contain any leaks that might occur

4.

11/00517/FUL	Change of use from Class A1 to Class A2 (Solicitors office)		
At	Technique Hair Salon, 5 The Precinct	For	Trustees of The Wellesbourne Trust 1963 Settlement
Officer dealing	Dan Murkin	Due date	12 th April 2011

The Council raised no objection

5.

11/00591/FUL	Erection of a steel portal framed agricultural building for the storage of straw		
At	Woodlands Farm, Loxley Lane	For	Mr Elliott
Officer dealing	Matthew Neal	Due date	20 th April 2011

The Council raised no objection

6.

11/00399/FUL	Change of use from domestic garage to hairdressing salon		
At	16 Kineton Road	For	Mr Smedley
Officer dealing	Dan Charles	Due date	22 nd April 2011

The Council raised no objection

7.

11/00571/FUL	Single storey rear extension		
At	74 Willow Drive	For	Ms Gleisler
Officer dealing	Alice Cosnett	Due date	12 th April 2011

The Council raised no objection

8.

11/00391/FUL	Construction of single storey building to accommodate a staff canteen and erection of timber fence and associated works (retrospective)		
At	Walton Hall	For	Barcelo UK
Officer dealing	Gary Moss	Due date	14 th April 2011

The Council objected to the retrospective nature of this application but would be guided by the planning officer as to the suitability of materials used.

11.3 Correspondence – there was none

11.4 Date of next Area Planning meeting 6th and 27th April 2011 - Noted

10. Amenities Committee – Last meeting 22nd February 2011

10.1 Chairman's update – Cllr Mrs Rose – report appended

10.2 Wellesbourne Sports and Community building update

Proposal to write to SDC to ask for the release of £28,000 of S106 money designated for sports and community facilities in Wellesbourne. The money to be allocated to capital spending on the proposed refurbishment of the Sports and Community Building.

Prop Cllr RR 2nd Cllr TC all in favour motion carried

Proposal to place an advertisement (attached) in Leisure Opportunities print and/or online magazine (or similar trade media), at a cost not exceeding £700, asking for expressions of interest in developing the Sports and Community Centre.

Prop Cllr TC 2nd Cllr RR Cllrs RB, GB, DC, JG and RP in favour Cllr RW against – recorded vote. Cllr RW said the advertisement was premature

10.3 Sports Association

2011/2012 Expenditure	Sports Association
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It was resolved to pay half the expenditure incurred by the Sports Association in mowing the Dovehouse Sportsfield. The Parish Council to pay the contractor and to invoice the Sports Association at the end of the year.

10.4 Youth Club

Cllrs were appalled at the possible cuts to the youth service by WCC. Cllr GB and DJ were to attend a meeting with SDC. Cllrs said it was important to be proactive and challenge the cuts. It was resolved

to arrange a meeting with Kineton, Ashorne, and Moreton Morrell PCs. Prop Cllr RW 2nd Cllr TC all in favour- motion carried

Cllr DC said the county portfolio holder for youth had been asked to attend the next Community Forum meeting on 30th June to explain how the youth service was to be developed.

10.5 Correspondence

Tree cutting on Dovehouse sportsfield to Cllr DJ	Mr Brennan, Dovehouse Drive
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Cllrs expressed their sympathy with Mr Brennan and apologised for the inconvenience. Cllr RP had been in touch with the depot manager, who had agreed to move the light. The Council contractor had agreed to return and tidy up the tree stumps. He thought the self seeded prunus would shoot from the ground but he would return in the autumn to reassess the situation.

Frost Road play area - email	Janet McQuillan at Greenbelt
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The contractor for the play area had asked for a meeting of WPC/residents/PCSOs. They were unable to empty a dual dog/waste bin. The Council would liaise with SDC for a suitable bin and the cost of emptying it.

10.6 Date of next meeting 17th May 2011 - noted

11. Highways Committee – Last meeting 25th January 2011

11.1 Chairman's update – report appended

11.2 Wellesbourne in Bloom

Community pay back have worked 2 weekends in the school annex putting up a plytunnel, digging raised beds, barking the new flower bed and painting fences. The Environment Agency had given 2 trees on the Willow Drive green area as a gesture for disturbing some of the daffodils

11.3 Correspondence

Highway Verge Cutting	Matt Austin SDC
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Cllrs were concerned to learn that WCC/SDC were to reduce the number of cuts from 9-5 and the SDC advice that WPC could pay for extra cuts and the removal of grass cuttings from the road after the first and last cuts.

11.4 Date of next meeting – 19th April 2011

12. Office and Staffing Committee – Last meeting 18th January 2011

12.1 Clerk's return to work

This item was moved to item 23 on the agenda

12.2 Date of next meeting to be agreed - noted

13. Index of Shops and Amenities

There would be a meeting of the Working Party in May

14. Emergency Committee – Last meeting 9th November 2010

14.1 Report on Exercise Watermark - appended

14.2 Report on progress on flooding measures – Newbold Brook

The capacity of the brook had increased by 400%. Some clearance work still remained to be done between Newbold Road and the Fishponds. The culvert design was still to be approved by Environment Agency. The watercourse immediately north of the brook, under the Wellesbourne to Moreton Morrell road, needed extensive clearing, which remained to be done.

14.3 Date of next meeting to be agreed - noted

15. Chedham's Yard

15.1 Update on progress

The lease and novation agreement had been signed by all parties except HLF. The RFO and project assistant were working together to finalise accounts and transfer any monies owed to the Trust but held in either the Barclays WPC account or HSBC special account for Chedham's Yard. A meeting with residents was scheduled and the office move underway. An archaeological trawl was due to take place before building work commenced. Cllr RW asked why a new survey was needed and was told that this was to be a surface trawl rather than the trenches dug before.

15.2 Correspondence – there was none

16. Parish Plan update– Cllr Copeland

A draft copy of the Village Design Statement was circulated to Cllrs who were asked to submit written comments by 19th May to Cllr TC.

WPC congratulated Vision4Wellesbourne on their hard work

17. Burial Grounds update– Cllr Wright

Discussions were taking place with SDC on the new footpath . A planning application was needed for the buttresses. The extension had been seeded and the trees planted – a small amount of additional work was needed such as removing barbed wire from the footpath. The cost of the work would come out of the £1000 contingency sum. The burial ground extension would be finished by mid August in time to be opened by the Bishop in September.

18. Wellesbourne and Kineton Community Forum – last meeting 3rd March 2011 – Cllr Close

18.1 Date of next meeting 30th June 2011 at Gaydon Village Hall - noted

19 Consultation Documents

Warwickshire Waste Core Strategy -WCC	www.warwickshire.gov.uk/wastecorestrategy
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Noted. Cllrs were concerned that a paper copy was not available in the library

Warwick District Council Local Plan Consultation	WDC
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Noted

Warwickshire Library Service Consultation	WCC
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Noted

20. WALC/NALC

20.1 Proposed letter of complaint to WALC

This item was discussed at item 23 on the agenda

20.2 Correspondence

Newsletter – ADH/93	March 11
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Noted

21. General Correspondence

Closure of Wellesbourne Garage	CJ & JD Cole
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Cllrs agreed to send a letter of appreciation to Mr and Mrs Cole and to wish them well in their retirement

22. Cllr Exchange of Information – there was none

23. Date of next meeting 3rd May 2011 – noted

Resolution:

In view of the confidential nature of the business to be discussed, the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to meetings) Act 1960, Section 1.

Prop Cllr JG 2nd Cllr RW all in favour

Confidential Business

Meeting ended 9.45pm

Chairman... Cllr Grantham

Signed

Date