

WELLESBOURNE PARISH COUNCIL

Minutes of the Council meeting held on Tuesday 6th July 2010 at 7.30 pm at the Methodist Hall, Bridge Street, Wellesbourne



Present: Chairman: Cllr John Grantham, Cllrs Mrs Bartlett, Blundall, Close, Copeland, Parton Rutherford, Mrs Rose and Cllr Bill Lowe (Chairman of Warwickshire and West Midlands Association of Local Councils)

Members of the public: 9 Members of the press: 0

At the start of the meeting the chairman welcomed Cllr Bill Lowe

1. Apologies: Cllrs Mrs Bolton, Johnston and Wright

2. Declarations of Interest

Declarations of interest (personal or prejudicial) under the provisions of the LGA 2000, Parish Councils (Model Code of Conduct) Order 2001.

Cllr Mrs Bolton personal interest in the Village Hall as Buildings Trustee for the Village Hall

Cllr Grantham prejudicial interest in connection with Wellesbourne Conservative Club Ltd and a personal interest in the Football and Social Club 97, and all matters appertaining to Walton Estates.

Cllr Close personal interest as a District Councillor and in connection with St Peters Church as a member of the church

Cllr Wright personal interest as a District Councillor and in connection with the CAB and the Methodist Hall

Cllr Mrs Rose prejudicial interest in connection with the Conservative Club Ltd and a personal interest in the Football and Social Club 97.

Cllr Rutherford personal interest in parking matters in relation to Chedham's Yard

Cllr Johnston personal interest as a County Councillor in all matters regarding WCC

3. Confirmation of Agenda

Items 16 and 17 were deferred to the meeting of 3rd August 2010

4 Confirmation of the minutes of the Council Meetings of 1st, 16th and 22nd June 2010

Item 14.1 was amended in the minutes of the meeting 1st June to read "the bridge situated by the fishponds which carries the road from Staple Hill Farm over the stream." Item 6.1 was amended in the minutes of the meeting of 16th June to read external auditor instead of internal auditor in paragraph 2. Cllr Grantham then signed all the minutes as a true record.

5. Matters arising

Cllr Rutherford asked why two letters from Clement Keys (external auditor) were not listed in correspondence received by the Council. Cllr Grantham said that legal advice was being sought and when this had been received the letters would be tabled at the next available meeting.

6. Open session for members of the public to raise any matters of relevance to the Parish and for any Cllr with a prejudicial interest in an item on the agenda to speak on that item.

Miss McDonough, Mountford Close asked if there was any information on the school travel plan and said that although she had seen 2 visits from a PCSO it was not a sufficient deterrent to prevent traffic chaos in Mountford Close at school start and finish times. Cllr TC said that a school travel plan was in place and a meeting between Claire Murray (PCSO), Mr Granelly (Chair of Gov.) and Cllrs DJ and TC had been arranged to review the situation. Cllr GB said that the appointment of a "lollypop" person had been approved and banners giving information on the temporary one way system at school opening and closing times would shortly be displayed.

7. Finance

7.1 Monthly accounts

Resolution: Accept for payment	Prop Cllr RR 2 nd Cllr TC Carried
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Cllr IR voted against.

Payment of invoice for £6,372.97 to Border Oak (Chedham's Yard/Restoration) subject to authorisation from the external auditor and approval of the contract.

This item was deferred until the extraordinary meeting of 13th July.

8. Police

8.1 Crime figures – SNT Newsletter had been circulated to Cllrs.

9. Planning

9.1 Decisions

10/00674/FUL	Erection of conservatory to rear		
At	177 Dovehouse Drive	For	Mr Sargent

Noted

10/00723/FUL	Proposed conversion of existing triple garage to home office and bedroom with en-suite		
At	Walton Wood Farm, Walton	For	Mr N Whale

Noted

10/00069/FUL	Installation of metal safety gate (1.1m x 1.8m) over open stairwell, replacement of metal entrance gate (0.645m x .77m) into church grounds. Installation of 2 metal art work sculptures – dragonfly (1.8m x 1.8m x 1.5m) and screen (2.5m x 2m), installation of trellis screen around vent, installation of hard surface no dig woodland path (33m in length, 1.5m wide) installation of 2 children crossing signs and posts and installation of interpretation sign		
At	St Peters Church	For	Rev Kate Mier

Noted

10/00867/FUL	Proposed two storey side extension		
At	5 Birch Grove	For	Ms Debbie Chuter

Noted

10/00739/FUL	Proposed two storey side extension and single storey rear extension		
At	64 Pembroke Gardens	For	Mr Hatton

Noted

10/00743/FUL	Refurbishment of the front elevation and installation of removable security grilles to the cricket pavillion		
At	Mountford Sports Ground	For	Wellesbourne Cricket Club

9.2 Appeals

Planning Inspectorate Reference: APP/J3720/A/10/2129377/NWF

09/02523/FUL	Proposed siting of 20 no self contained storage containers in one block (each container 2.4m x 6.1 m)		
At	Newlands Caravan Site, Loxley Lane	For	Newlands Caravan Site

Noted

9.3 Application withdrawn

1.

10/00893/FUL	Proposed car port to side, resite existing side fence and gate and erection of proposed lean to conservatory to side		
At	175 Dovehouse Drive	For	Mr Mann

Noted

9.4 Application

10/00747/FUL	Proposed erection of detached garage to side and creation of vehicular access and hardstanding to the front		
At	161 Dovehouse Drive	For	Mr & Mrs Jenkinson
Officer Dealing	Lindsey Young	By	14 July 2010

The Council supported the Highways Authority opinion that there should be only one vehicular access to the property. They also felt that the materials proposed were not in keeping with the surrounding area.

Prop:Cllr JG 2nd Cllr DC Carried

9.5 Date of next Area Planning meeting 14th July 2010 - noted

10. Amenities Committee – Minutes of the meeting 22nd June 2010

10.1 Chairman's update – report appended

10.2 Purchase of Dog signs for Dovehouse and Mountford play areas

Recommendations from the Amenities Committee:

to purchase 4 dog ban signs for the Dovehouse sportsfield at a cost of £35 each plus installation costs and VAT and purchase of 3 playground information signs at an approximate cost of £85 plus installation and VAT.

to authorise the appointment of a security contractor to provide surveillance on the Dovehouse sportsfield to address the problem of vandalism to gates and locks at a cost of £300 per day

Resolution to purchase dog signs and appoint security contractor	Prop Cllr JG 2 nd Cllr DC Carried
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10.3 Purchase of slide for Dovehouse play area

Recommendation from Amenities Committee to purchase a children's slide for the Dovehouse play area. The cost to be approx £4300 with 50% match funding from WCC. A balance of £2794 remained following the award of a grant for swings in 2008.

Resolution to purchase children's slide for Dovehouse play area provided match funding agreed	Prop Cllr VB 2 nd Cllr GB Carried
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Thanks were recorded to Cllr Mrs Rose who had volunteered to undertake playground inspections on a monthly basis. A new checklist had been compiled which had simplified the information required.

Cllr Parton asked the Council to agree the Bowls Club request to install a new soakaway to improve drainage. It was agreed.

10.4 Youth Club

This continued to be well supported and a recent trip to Dublin had taken place.

10.5 Football Club building

The contract was now ready to be signed at an agreed price of £33,000 plus £2000 for fixtures and fittings

Resolution for Cllrs JG and RP to sign the contract	Prop Cllr JG 2 nd Cllr TC Carried
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10.6 Correspondence

Play area at Daniel Road	Greenbelt
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Following a resident's complaint regarding splinters in the play equipment, Greenbelt had locked the playground. It was agreed to ask that the current equipment be replaced with toddler friendly items that were less likely to be vandalised. The Clerk also to suggest that a meeting be set up between Cllr RP, a representative from Greenbelt and any residents that might wish to be involved.

Action to set up a meeting with Greenbelt	BY: Office
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10.7 Date of next meeting 19th October 2010 - noted

11. Highways Committee – Minutes of the meeting 25th May 2010

11.1 Chairman's update – report appended

It was agreed that the newly delivered grit bins should be installed at the Co-op side of the underpass, the upper steps to the precinct and the end of the ramp at Bridge Street One Stop. The Con Club no longer wished for a bin on their premises – the school or Walton village were suggested as possible replacement sites.

11.2 Wellesbourne in Bloom – Judging to take place 21st July

11.3 Correspondence

Kineton Road, Verge fronting Allotment	WCC
Action to contact WCC	By: Cllr TC

Warwickshire Draft LTP3 Consultation	WCC
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Noted

Draft rights of Way and Recreational Highway Strategy	WCC
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Noted

11.4 Date of next meeting 21st September 2010 - Noted

12. Finance and Administration Committee – Minutes of the meeting 19th May 2010

12.1 Chairman's update – nothing to report

12.2 Date of next meeting – 10th August 2010 - noted

13. Office and Staffing Committee – last meeting of 16th February 2010

13.1 Chairman's update- Cllrs JG and DC had met with staff and would report to next Office and Staffing Committee

13.2 Date of next meeting to be agreed

14 Emergency Committee - Last meeting -10th February 2009

14.1 Chairman's update – nothing to report

14.2 Date of next meeting to be agreed

15. Chedham's Yard

15.1 Chairman's report appended

The Council was in the process of obtaining advice from the WPC solicitor, and NALC legal department in order to reply to the letter received from the external auditor Clement Keyes regarding the management of funds for Chedham's Yard.

A working party of the Cllrs on the steering Group, plus Vice Chairman Cllr JG, to look into the preparation of a lease between WPC and the Trust was agreed.

15.2 Steering Group Minutes of meeting of 17th June 2010 – appended - noted

The Council expressed its appreciation for the work accomplished by the Friends

ACTION: To write a letter of thanks to the Friends	BY: Office
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16. Complaint raised against Cllr Wright by Cllr Rutherford

Deferred to the meeting 3rd August 2010

17. Burial Grounds – update Cllr Mrs Bolton

Deferred to the meeting 3rd August 2010

19. Parish Plan – Cllr Copeland

The website is now up and running – vision4wellesbourne.org. Banners would be shortly displayed in the Precinct and Dog Close. There will be Parish Plan representation at the School Fair on the 18th July, WIB judging on 21st July and a drop in day at the village hall on 31st July.

20. WALC/NALC

Legal topic and Guidance Notes	June 2010
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Noted

21. General Correspondence

Eco home refurbishment programme	Orbit Heart of England
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Noted

22. Councillors Exchange of Information

Cllr GB said that the new WPC website was up and running at wellesbournepc.org

Cllr JG said that there were no further developments regarding the village hall but the Trustees were meeting to discuss this again later in July.

Cllr DC said that briefing note on housing produced by SDC was available

23. Date of Next Meeting: 3rd August 2010 - noted

Resolution:

In view of the confidential nature of the business to be discussed, the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to meetings) Act 1960, Section 1

Confidential

The meeting closed at 9.00pm

Chairman: Cllr John Grantham

Signed

Date