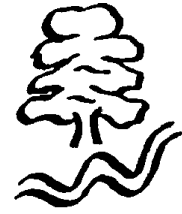


WELLESBOURNE PARISH COUNCIL

The minutes of the Council meeting on Tuesday 1st June 2010 at 7.30 pm at the Methodist Hall,
Bridge Street, Wellesbourne



Present:

Chairman: Cllr Johnston Cllrs: Mrs Bartlett, Blundell, Mrs Bolton, Close, Grantham, Parton, Rutherford
Wright Clerk: Mrs Scriven Members of the public: 12 Members of the press: 1

1. Apologies – received from Cllrs Copeland & Mrs Rose

2. Declarations of Interest

Declarations of interest (personal or prejudicial) under the provisions of the LGA 2000, Parish Councils (Model Code of Conduct) Order 2001.

Cllr Mrs Bolton personal interest in the Village Hall as Buildings Trustee for the Village Hall

Cllr Grantham prejudicial interest in connection with Wellesbourne Conservative Club Ltd and a personal interest in the Football and Social Club 97, and all matters appertaining to Walton Estates.

Cllr Close personal interest as a District Councillor and in connection with St Peters Church as a member of the church

Cllr Wright personal interest as a District Councillor and in connection with the CAB and the Methodist Hall

Cllr Mrs Rose prejudicial interest in connection with the Conservative Club Ltd and a personal interest in the Football and Social Club 97.

Cllr Rutherford personal interest in parking matters in relation to Chedham's Yard

Cllr Johnston personal interest as a County Councillor in all matters regarding WCC

3. **Confirmation of Agenda** – approved. (It was noted that Parish Plan should remain a regular item)

4. Confirmation of the minutes of the Council Meetings of 4th and 25th May 2010

The Clerk asked Cllrs to note that the minutes date on the document was *wrongly stated as 6th May* and should read 4th May

It was noted that Chairman of the Committees should be formally elected at each of the next meeting of each Committee.

The Minutes of the 4th May were accepted and signed by the Chairman as a true record.

The Minutes of the 25th May were accepted and signed by the Chairman as a true record.

5. Matters arising

Cllrs were reminded that Mr Manning had raised the question of taking educational trips to the Recycling Plant at Ettington but upon contacting them it was not possible – detail to follow in Amenities report.

6. **Open session** for members of the public to raise any matters of relevance to the Parish and for any Cllr with a prejudicial interest in an item on the agenda to speak on that item.

Mr Rose, Grange Gardens, thanked the Clerk for her prompt response to his email and said the building work taking place on the library site had restricted access to the much used bench outside the original entrance and the use of the litter bin. Cllr DJ said he had spoken with the site manager and these items were to be relocated during their programme of works. He said that he was relieved to see the work had commenced at last.

Mr Brooks, Newbold Road, asked when the work would be starting on the brook at Newbold Road and asked when work might begin on the land by the brook from Whitehead Drive.

Cllr RW said that the Environment Agency now required a bridge rather than enlarged ducts under the culvert. Mr Tiley at SDC was working hard to ensure the work was carried out, which should commence mid August. Cllr RW said he had raised serious concerns about the extension of gardens at the back of Whitehead Drive as the applicant had quoted they would not have responsibility for maintenance as riparian ownership but rather that it would fall to the farmer exclusively; this matter was now with the legal team at SDC. The applicant had submitted a planning amendment requesting the land be amended from

agricultural use to domestic which the Parish Council had submitted an objection to as it would prevent the plant machinery from accessing to clear the brook. Mr Tiley (SDC) was reported to have said he would not go against the Environment Agency and a meeting had been arranged with the two parties and Cllrs RW & DC to discuss this matter. Cllr RW said that responsibility for maintenance was with the landowner and passed to Ms Fitzgerald upon purchase of the land. When asked about the commuted sum which should have transferred to the new owner no answer could be made and this information remains outstanding. Mrs Bryan, Newbold Road, said Ms Fitzgerald had now left the village and remaining residents were saying they did not want to purchase the land and maintenance responsibility, and that the mowing of the grass was well overdue. She had received complaints from residents that the standard of mowing was not acceptable and the bollard outside the Chinese Takeaway was once again lying on the ground having been displaced again.

Mr Podbury, Kineton Road, said the Cricket Club had raised concerns about the state of the Football Club and he had emailed the Receivers to ask them to clear the mess up with urgency. He asked how the Club could access the site given the new lock on the gate at the site saying Mr Turner had no key and was concerned about lack of access. The Clerk said she had emailed Mr Turner asking if he would like a key, to which he had responded saying not necessary at this time. He said the effluent in the River Dene was once again at a high level and it was time to sort this matter out once and for all.

7. Finance

7.1 Monthly accounts

It was noted that the payment amount for Blue Lake was not on the report and Border Oak payment would be deferred due to queries about the contract.

Resolution: Accept for payment with exception of Border Oak	Prop:Cllr RW, 2 nd Cllr RB, carried
Cllr IR abstained from voting	
Action: separate accounts for Chedham's Yard I&E to be produced for all HLF/BBC Restoration payments – WPC budget items for CY to remain on the monthly Council accounts.	By: RFO/LD

8. Police

8.1 Crime figures –circulated to Cllrs prior to the meeting. It was noted that the information regarding staffing of the station in Wellesbourne was out of date and Cllrs asked this to be rectified. Cllrs asked for a schedule of use for the speed gun as it was felt it could be utilised more frequently.

Action: Contact police for up-to-date SNT list and request schedule of use for the speed gun	By: Office
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9. Planning

9.1 Decisions - none

9.2 Applications

1.

10/00756/EXT	Application for renewal of planning permission 05/01378/FUL for a single storey rear extension and two storey side extension		
At	181 Dovehouse Drive	For	Mrs Feeney
Officer Dealing	Lindsey Young	By	9 June 2010

No objection

2.

10/00861/FUL	Proposed garage conversion and first floor extension to side		
At	15 Lancaster Close	For	Mr & Mrs Wincott
Officer Dealing	Lindsey Young	By	10 June 2010

No objection

9.3 Date of next Area Planning meeting 24th June 2010 - noted

10. Amenities Committee – Last meeting 23rd February 2010

10.1 Chairman's update - Cllr RP said the installation of the water meter had taken place at the Bowls/Football Clubs, signs were still being sourced for the Dovehouse sports field and confirmation of RIPA guidelines was still awaited prior to commencement of any surveillance works being carried out. Cllr RP had attended a ROSPA training course on inspection of play equipment and he had revised the

inspection check-list so they were more efficient to use and compliant with up to date legislation. It was noted that the suggestion made by Mr Manning at last months meeting to arrange visits to the recycling plant would not be able to commence due to the plant site still being in construction phase. The site manager had informed Cllr RP that he did not think it would be operational before November but had offered to attend the Parish Council meeting in March with a powerpoint presentation. It was agreed that Mr Manning should be invited to the next meeting of the Amenities Committee.

WIB had been giving out bee friendly seeds, available at the Street Fair.

10.2 Sports Association – Cllr RP said the Bowls Club were to change their drainage system, details were awaited. He confirmed that he and the Clerk had informed the Sports Association that keys were available for the lock on the gate should they wish to collect from the office, an offer Mr Turner declined.

10.3 Youth Club – Cllr GB welcomed Cllr Mrs VB to the Youth Club Management Committee as the new representative of the Parish Council. He said youth leader Malkit Thiara had taken ten youngsters to Ireland for a week which had been a great success. Kineton Parish Council had approached Cllr GB saying that the school had funding for an all weather pitch funded by the Sports Council but that some residents had objected to the lighting saying it would spoil their night views of Burton Dassett Hills. He asked Councillors if they could write to the Head at Kineton School offering their support to the project. Cllrs agreed unanimously to support this important facility.

Action: Letter to Mrs Julia Morris supporting the project	By: Clerk
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10.4 Football club building

Cllr DJ said the Council's offer to acquire the building had been accepted by the Receivers, the Council's solicitor was dealing with the Terms of Business and it was hoped that a conclusion would be reached in time for changing facilities to be provided for the forthcoming season. He said the Council needed to think what mechanism would be required for the future management of the facility. The Amenities Committee would be the first point of discussion giving changing facilities priority attention.

Cllr JG had circulated some ideas to the Council prior to the meeting expressing ways in which the Council could take this matter forward.

10.5 Correspondence

Changing facilities for Rugby Club	Stuart Line (Chairman Wellesbourne RFC)
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Cllr RP said the letter from the Rugby Club outlined the position they are in regarding playing/changing facilities but noted that there would be much work to be carried out on the building before facilities could be offered. He suggested that a site visit be arranged to record the terrible damage and tremendous amount of work required prior to any work commencing. It was noted that many of the windows had been broken, and furniture would need to be disposed of. Cllr DJ said the Council needed access to get an idea of the scope of the task prior to signing the contract. Cllr RW said security of the building was essential and a stock condition of the building would be required, although it was agreed that the Parish Council did not have the funding to totally refurbish the building in this years budget.

10.6 Date of next meeting 22nd June 2010 - noted

11. Highways Committee – Minutes of the meeting 25th May 2010

11.1 Chairman's update – no report

11.2 Wellesbourne in Bloom

Shipston Home Nursing had approached the Parish Council regarding planting the village islands, outlining that the work would be carried out by a contractor. The Clerk had requested permission on behalf of SHN and a response from WCC was awaited.

11.3 Correspondence

Parking outside the Airfield Café	Mr Dixon
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The Clerk had been in touch with the airfield and the café and ascertained that ample parking was available in the overflow car park just a two minute walk from the entrance to the airfield. The owners had put signs out asking patrons not to park on the roadside but had no power of enforcement. The Clerk reported this problem to both the local Police and County Highways Dept. The airfield management had thanked the Clerk for her input and offered to meet the Council to discuss airfield activities whenever they would like.

Resurfacing work on Jubilee Drive/Highways signage	Walton Hall Hotel
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The Clerk had written to Mr Montague (Hotel Manager) thanking him for notifying residents of Walton of the resurfacing work. It was noted that the work had been carried out to a very high standard.

11.4 Date of next meeting 21st September 2010 - noted.

12. Finance and Administration Committee – Minutes of the meeting 19th May 2010

12.1 Chairman's update - the draft year end accounts were scrutinised at the meeting of the F&A Committee, Cllrs acknowledged that only a couple of minor issues had arisen.

12.2 Recommendation from Finance Committee:

Year End sign off - There would be an extraordinary meeting of the Council to approve the accounts for audit on **WED 16th June**

12.3 Date of next meeting – 16th June/ 10th Aug 2010 - noted

13. Office and Staffing Committee – last meeting of 16th February 2010

13.1 Chairman's update - The Clerk said staff member Mrs Golding was making good progress and was looking forward to returning to her duties as soon as she had fully recovered.

13.2 Date of next meeting – 16th June (WED)

14 Emergency Committee - Last meeting -10th February 2009

14.1 Chairman's update – It was noted that the original plan to put two square liners into the brook under Newbold Road had been dismissed by the Environment Agency who now required a new bridge to be built.

14.2 Date of next meeting - to be agreed

15. Chedham's Yard

15.1 Chairman's report – Cllr DC said that Jane Alexander's (Project Manager) proposed to revise the cash flow record every 3 months but this was dismissed as unacceptable with the suggestion that once a month would be the minimum agreed. It was noted that Cllr TC would be working with JA on cash flow.

Action: A meeting to be arranged with JA, RW, LD, DC to discuss matters raised	By: Cllr DC/ L. Dane
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Cllr DC said that there had been queries raised regarding the accuracy of the boundary plans between the Yard and one of the neighbours and further clarification was being sought.

The Video Nation film shown at the meeting day with the Trustees was excellent and a great success.

Border Oak Contract – it was noted that the terms of the Contract were not acceptable to the Council and further professional advice was being sought.

The Clerk would be meeting the Bank Manager from HSBC to finalise account set up requirements.

Cllr IR once again raised issue with the expenditure for the project producing a sheet of figures he had collated personally and then refused to circulate stating they were "confidential". The Chairman and Vice Chairman both offered to investigate the claims made by Cllr IR, however as he would not divulge the paperwork it was agreed nothing more could be done.

Resolution: To accept Council accounts, rejecting the figures from IR as he would not permit them to be viewed by any of the Cllrs or the Clerk	Prop: Cllr RW, 2 nd Cllr JG, Carried
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15.2 Steering Group Minutes of meeting of 20th May 2010 – noted

16. Burial Grounds – update Cllr Mrs Bolton – Approval of the landscaping scheme was awaited from SDC, Cllr JG had drawn up a tendering document for the levelling and seeding work required on the site.

Cllr RW said the environmental health issues had been discharged and he would be meeting with the Planning Officer at SDC next week.

17. Parish Council Website

Cllr GB said the Local Channel website was now live again but it was anticipated the new site would be operational by mid July. He said he would be able to give a demonstration to the Council soon.

18. WALC/NALC - none

19. General Correspondence

Chestnut Court	Ms Corker/Mr and Mrs Clatworthy
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Noted

Refuse and recycling Performance 09/10	SDC
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Noted

Wheellie bin slow down stickers	WCC
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Cllr RW proposed that Paul Lankester was contacted and asked if County Highways had raised a highways issue concerning speed and bins. 2nd Cllr Mrs Bartlett carried

Eco home refurbishment programme	Orbit Heart of England
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Following discussion Cllrs agreed that the issue of black mould should be raised, and further information would be welcomed at the correct time.

Action: Letter to Orbit Heart of England stating WPC would welcome information but that black mould generated by such work would require further discussion.	By:Office
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Letters of thanks for grant funding from	CAB,Wellesbourne Choral Society,WDVSS, Neighbourhood Watch, Shipston Home Nursing, St Peter's Church, Macmillan Cancer Support, VASA
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Noted

20. Councillors Exchange of Information

Cllr JG said Mrs Joan Lambton would be leaving the village on Monday and felt it appropriate for the Clerk to write thanking her for her contribution to the community.

Action: Letter to Mrs Lambton thanking her for her commitment to the community of Wellesbourne	By: Clerk
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Cllr RW said that the traffic going to the market was once again a problem over the bank holiday weekend and asked the Council to arrange a meeting with Platt Markets, the Airfield owners and Parish Councillors. He said the only way to stop the islands being blocked would be to paint a yellow grid box at the site. It was also believed that the number of market stalls has arisen beyond the numbers permitted, therefore it now required proper management. It was brought to the attention of the Council that the District Nurses had not been able to attend to their patients on the Dovehouse Estate as they could not get passed the traffic.

21. Date of Next Meeting: 6th July 2010 - noted

Resolution:

In view of the confidential nature of the business to be discussed, the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to meetings) Act 1960, Section 1

Confidential

Not for public release