

# WELLESBOURNE PARISH COUNCIL

The minutes of the Council meeting on Tuesday 6<sup>th</sup> May 2010 at 7.30 pm at the Methodist Hall, Bridge Street, Wellesbourne



Present:

Chairman: Cllr Johnston Clerk: Mrs Scriven Press: 1 Members of the public: 10  
Councillors: Mrs Bartlett, Blundell, Mrs Bolton, Close, Copeland, Grantham, Parton

## 1. Election of Chairman

Cllr Johnston was nominated for Chairman, there were no other nominees

Recommendation Cllr DJ remain as Chairman	Prop Cllr Mrs RB, 2 <sup>nd</sup> Cllr DC Carried
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## 2. Chairman's Declaration of acceptance of office – Cllr DJ accepted position of Chairman

Chairman's Declaration of acceptance of office was signed and dated	By: Chairman & Clerk
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## 3. Apologies – Received and accepted for Cllrs Mrs Rose & Rutherford - Cllr RW would be late

## 4. Declarations of Interest

Declarations of interest (personal or prejudicial) under the provisions of the LGA 2000, Parish Councils (Model Code of Conduct) Order 2001.

Cllr Mrs Bolton personal interest in the Village Hall as Buildings Trustee for the Village Hall

Cllr Grantham prejudicial interest in connection with Wellesbourne Conservative Club Ltd and a personal interest in the Football and Social Club 97, and all matters appertaining to Walton Estates.

Cllr Close personal interest as a District Councillor and in connection with St Peters Church as a member of the church

Cllr Wright personal interest as a District Councillor and in connection with the CAB and the Methodist Hall

Cllr Mrs Rose prejudicial interest in connection with the Conservative Club Ltd and a personal interest in the Football and Social Club 97.

Cllr Rutherford personal interest in parking matters in relation to Chedham's Yard

## 5. Confirmation of Agenda – Accepted as presented

## 6. Election of Vice Chairman

Cllr Grantham was nominated as Vice Chairman, there were no other nominees

Recommendation that Cllr JG remain as Vice Chairman	Prop Cllr DJ, 2 <sup>nd</sup> Cllr Mrs VB Carried
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Cllr JG accepted the position of Vice Chairman to support and back up the Chairman's duties and role.

## 7. Election of Committees

Committee	Councillors (Members of Committee)
Finance & Admin	<i>Chairman, Vice Chairman</i> , Blundall, Close Copeland, Parton, Wright
Amenities	<i>Parton</i> , Copeland, Mrs Rose, <i>Chairman, Vice Chairman</i>
Highways	<i>Copeland, Vice Chairman</i> , Mrs Bartlett, Mrs Bolton, Parton
Emergency	<i>Chairman, Vice Chairman</i> , Close, Copeland, Mrs Rose, Wright
Office & Staffing	<i>Chairman, Vice Chairman</i> , Mrs Bolton, Close, Parton, Wright
Appeals	<i>Vice Chairman</i> , Mrs Bolton, Parton
Grievance & Discipline	<i>Chairman</i> , Blundall, Wright

(*Chairman and ex officio members in italics*)

Recommendation the Committees be accepted as presented with changes made in year as arise	Prop: Cllr JG, 2 <sup>nd</sup> Cllr TC Carried
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## 8. Signatories for Finance

Recommendation signatories remain without change, discussion/decision at Finance & Admin as change becomes required	Prop: Cllr DJ, 2 <sup>nd</sup> Cllr JG Carried
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### 9. Election of Working Parties

Working Party	Councillors (Members of working party)
Index	Mrs Bolton, Mrs Bartlett, Parton
Chedham's Yard	Johnston, Mrs Bolton, Close, Copeland
Dene Valley Centre	Wright, Mrs Bolton, Johnston
Burial Grounds	Mrs Bartlett, Mrs Bolton, Grantham, Wright
Christmas Lights	<i>Vacancies available</i>

Recommendation working parties be accepted as presented with changes made in year as arise	Prop: Cllr JG, 2 <sup>nd</sup> Cllr DJ Carried
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It was suggested that members of the Community could put themselves forward to join the Christmas Lights Working Party and thanks were noted for Cllr RW's hard work on the Christmas lights installation arrangements despite the unfair criticisms being levelled at him during that time.

### 10. Appointment to Other Bodies

Appointed Other Bodies	Councillors (Members appointed to Other Bodies)
Youth Club Management Committee	Mrs Bartlett
Sports Association	Grantham, Parton
Village Hall Management Committee	Copeland
Boyse Charity	Mrs Bartlett
Summer Play scheme	Vacancy *
Wellesbourne in Bloom	Copeland

\*Cllr Mrs Rose to be asked if she would like to be appointed to represent the Council on the Summer Play scheme.

Recommendation Appt to Other Bodies be accepted as presented with changes made in year as arise	Prop Cllr JG, 2 <sup>nd</sup> Cllr DJ, Carried
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**11. Confirm Standing Orders** – Cllr DJ said that the new Model Standing Orders would be considered for amendment and adoption during the year.

Recommendation Standing Orders confirmed as exist but review to take place during the year	Prop:Cllr DJ, 2 <sup>nd</sup> Cllr Mrs RB Carried
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### 12. Confirmation of the minutes of the Council Meetings of 6th and 20<sup>th</sup> April 2010

Amendments were supplied by Cllr Mrs RB and accepted as given for minutes of 6/4/10, and Cllr RP said he did not attend the Extra Ordinary meeting of the Council.

Minutes of 6/4 and 20/4 were accepted as a true with amendments record and signed by the Chairman.

**13. Matters arising** – Frost Road letter from resident regarding overgrown hedgerow. Photographs had been taken and Cllrs agreed that the hedge appeared to be within acceptable limits.

ACTION: write to resident and say looked into the problem and will remind contractors to cut the hedge.	By Office
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**14. Open session** for members of the public to raise any matters of relevance to the Parish and for any Cllr with a prejudicial interest in an item on the agenda to speak on that item.

Mr Manning, Mountford Close asked Cllrs to consider natural village meadows in order to encourage natural pollination by bees and wild insects, proposing that the Council set up a scheme providing natural habitat which he would be happy to assist with arranging. He asked Cllrs to consider arranging visits for residents and local education groups to the Recycling Plant near Ettington stating that the community needed to embrace recycling, starting with the children working upwards.

Action: Contact the Recycling Plant to establish ability to have visitors on site	By: Office
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Miss McDonaugh, Mountford Close, asked if there had been any feedback on the school travel plan and asked if yellow lines could be placed on the corners to avoid accidents.

Mr Rose, Grange Gardens said the recent press attention was a reflection of the public perception of the Parish Council and asked if the election of Councillors to committees had been properly advertised as it was his understanding that this should have been subject to a required period of notice where it would be advertised and criticised the Council for not publicising the election of Councillors to office widely. It was

explained to Mr Rose that he was mistaken and was confusing the Elections in District Council for the Parish Council's selection of membership of Cllrs to Council Committees, something which did not require notice or advertising in any way other than the usual 3 days notice of meetings of the Council which had been complied with correctly. It was reiterated that during the election of Parish Councillors two years previously, there had been packs of information, notice was posted on all local notice boards and that the Council would be delighted if more residents came forward. It was also confirmed that the Council did not believe this was the opinion of the majority of the village, simply the political agenda of a few.

Mr Chris Thomas, Chairman Wellesbourne Rugby Club, said he had heard that Cllr RW had said the Rugby Club had been kicked out of playing at Moreton Morrell and Tiddington sports fields, but admitted this was hearsay not written factual information. The Chairman confirmed that the Council had not said anything of this nature and were continuing to work to secure the building for the community of Wellesbourne and Walton Parish. Cllr Mrs VB said that Cllr IR had commented at the last meeting of the Council that he had met with members of the Sports Assn who had allegedly stated they wanted nothing to do with the Club or the building whatsoever.

Mr Thomas confirmed that the Rugby Club would be interested in moving back at the first opportunity.

## 15. Finance

15.1 Monthly accounts – were circulated to Cllrs prior to the meeting

Recommendation accounts accepted for payment	Prop Cllr JG, 2 <sup>nd</sup> Cllr Mrs RB, Carried
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## 16. Police

16.1 Crime figures and report were circulated by the Clerk at the meeting.

Having noted the PCSO had been transferred to Shipston, and the lack of feedback from the Police on a variety of issues, Cllr DJ said he would contact Insp. Devereux requesting a more systematic feedback report from the Police on local issues.

ACTION: Contact with Insp. Devereux re systematic feedback locally	By: Cllr DJ
ACTION: Raise policing issues/concerns at Forum meeting	

## 17. Planning

17.1 Decisions

17.1.2 Permission with Conditions

1.

10/00003/LBC	Listed building consent - granted		
At	6 Church Walk, Wellesbourne	For	Mr Stephen England

Noted

17.3 Applications

1.

10/00788/EXT	Application for extension of time of listed building consent for 06/02977/LBC for the erection of an extension to a leisure facility		
At	Walton Hall	For	Mr Mike Jourdain
Officer Dealing	Gary Moss	By	19 <sup>th</sup> May 2010

No comment – noted

2.

10/00798/EXT	Application for extension of time of listed building consent for 06/02976/FUL for the erection of an extension to a leisure facility		
At	Walton Hall	For	Mr Mike Jourdain
Officer Dealing	Gary Moss	By	19 <sup>th</sup> May 2010

No Comment - noted

3.

10/00743/FUL	Refurbishment of the front elevation and installation of removable security grills to the cricket pavilion		
At	Mountford Sports Ground	For	Leo Matjaszek
Officer Dealing	Rebecca Lock	By	19 <sup>th</sup> May 2010

The Parish Council support the application subject to planning approval of SDC. The Council are aware of vandalism and break-ins and although saddened by the need for such measures, fully understand why it is necessary for the Club to take such measures.

17.4 Date of next Area Planning meeting 7<sup>th</sup> April 2010

**18. Amenities Committee – Last meeting 23<sup>rd</sup> February 2010**

**18.1 Chairman’s update – Report appended**

The Chairman said a complaint letter had been received regarding a dog owner who allegedly permitted their dog to run off lead and chase a 3 year old who was understandably traumatised by the incident. The dog owner was nonchalant about the incident and did not put his dog on a lead despite the obvious distress of the toddler. Cllr RP said this behaviour was totally unacceptable and a meeting was being sought as a matter of urgency with the Dog Warden and Surveillance Company. It was noted that the Clerk had made several attempts to get Dog Ban/Anti-fouling signs from SDC but to date, SDC had not put into place the Dog Control section of the Cleaner Neighbourhood’s Act, despite it being several years since the promise of this enforcement power being made available.

ACTION: Letter to SDC stating WPC discontent at lack of enforcement action/set up of new legislation by SDC	By: Office
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**18.2 Sports Association**

Only one of four companies asked to quote for installation of water meters at the Bowls Club chose to quote.

Resolution: Accept the one received quote due to the timescales of the season & appoint contractor	By: Office
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Football club – the smoking shelter was being used by youngsters for illicit behaviour and underage smoking and drinking and was now full of broken glass. It was noted, the Clerk had requested the Receiver take steps to remove the temporary structure advising them local Police had raised the issue.

**18.3 Youth Club – No further update at this time**

The Cricket Club Charity event raising funding for Motor Neurone would be ‘policed’ by a private security firm employed by the Club as a large number attendance was anticipated.

The lock placed on the Dovehouse field entrance gate had again been removed and the gate left open.

**18.4 Correspondence**

Grant application for replacement play equipment	WCC
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The Chairman said there was £2700 left in match funding grant available to the Parish Council for provision of play equipment. It was agreed that discussion would be required to decide if match funding could be achieved and for what equipment as the budget was removed during budget setting.

18.5 Date of next meeting 22<sup>nd</sup> June 2010 - noted

**19. Highways Committee – Last meeting 12<sup>th</sup> January 2010**

**19.1 Chairman’s update – appended**

Cllr TC asked that any new and serious potholes be reported to the office.

**Cllr Wright joined the meeting**

The ownership of the turning circle at the end of Church Walk remained unresolved although documentation had been provided to Cllr TC by Wellesbourne Hall which allegedly discounted their ownership. It was suggested that Severn Trent may have taken ownership when the flood barriers were installed, further research would be required.

**19.2 Wellesbourne in Bloom – had arranged for weed spraying to be carried out in the precinct.**

Cllr TC asked Cllrs to notify him with any areas particularly affected by weeds. Suggestions: Hoppers Lane/Church Street and Lowes Lane/Ettington Road/Garden Terrace & Hammerton Way/Loxley Road. SD311 Moreton Morrell to Wellesbourne footpath – Report at next Highways meeting

Noticeboard at Co-op – Quotes being sought for handmade boards to match other village notice boards

Cllr TC said Mr Hoskings had requested a change of address due to delivery problems to the 4 houses in the courtyard behind Chestnut Square. Cllr RW said a full consultation would be carried out with residents by SDC and the post office as Mr Hoskings had requested a change of address from Chestnut Square due to the fact it caused confusion for delivery companies as access was in fact from Stratford Road not Chestnut Square. Cllr RW said whilst he understood the frustration caused, he understood that two residents did not accord with the change. Cllr JG said the location was previously known as Barn Corner. Cllr Mrs RB said road naming was a WPC function as powers transferred 5 years ago.

Action: Check with SDC if Street naming is a WPC function or not	By: Office
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Cllr DC asked if WCC could be reminded not to mow the village verges until the wild flowers had seeded, to avoid repeat of the mowing down of the cowslips as previous two years.

Cllr TC said residents of the Dovehouse Estate had complained about the faded road signs but WCC had said this was currently a low priority but were happy for WPC to fund. Cllr DJ said this was another attempt to “cost shunt” funding for work SDC should carry out but were not prepared to do.

Cllr DC said the market traffic continued to cause problems and WPC should seek to address this.

Cllr RW said on site market was the responsibility of SDC, the approach WCC Highways Dept. A meeting should be sought with Platt Markets and the local Police raising concern regarding emergency access and unacceptable driving by market patrons.

Action: Arrange meeting with Platt Market at WPC office & local police	By Cllr DC/Office
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It was noted that Barcelo Hotels had written to Walton residents ref resurfacing work on Jubilee Drive

Action: Write to Barcelo Management to express gratitude for notice of work	By: Office
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19.3 Correspondence - none

19.4 Date of next meeting 25<sup>th</sup> May 2010 - noted

**20. Finance and Administration Committee** – Last meeting 26<sup>th</sup> January 2010

20.1 Chairman’s update – Clerk meeting with temporary RFO 6<sup>th</sup> May, initial reports to be sent to finance committee 7<sup>th</sup> May

20.2 Date of next meeting – 11<sup>th</sup> May 2010 - noted

**21. Office and Staffing Committee** – last meeting of 16<sup>th</sup> February 2010

21.1 Chairman’s update – none

21.2 Date of next meeting – to be arranged

**22. Emergency Committee** - Last meeting - 10<sup>th</sup> February 2009

22.1 Chairman’s update – Cllr TC confirmed there would be a meeting regarding the condition and ongoing maintenance regime when all the work had been finalised.

22.2 Date of next meeting to be agreed

**23. Chedham’s Yard**

23.1 Chairman’s report (appended)

Cllr DC said the query about equitable treatment of the sub-contractors raised at the Extra Ordinary meeting of the Council 20<sup>th</sup> April had been resolved by the confirmation that Company B did not wish to fit. As clarification had been ascertained Company A was formally awarded the contract and named as Border Oak.

23.2 Steering Group minutes of 22<sup>nd</sup> April 2010 – circulated. It was noted the Steering Group were considering a ground source heat pump and composting toilet.

Terms and Conditions of the Bank Account had been circulated. Following discussion it was agreed that the account should proceed subject to the terms of the overdraft being charged at 5% above base rate for only the days the overdraft is active being received in writing from the Bank.

Resolution: Set up account as soon as written clarification received regarding charges from HSBC	Prop Cllr DJ 2 <sup>nd</sup> Cllr JG Carried
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Action: Confirmation of overdraft facility details and no other charges, to be obtained in writing and account set up as soon as possible following receipt of documentation	By:Clerk
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**24. Parish Plan**

24.1 Report of meeting held 15<sup>th</sup> April 2010 – meeting to be held 06<sup>th</sup> May, update at Full Council

**25. Burial Grounds** – Minutes circulated prior to the meeting (appended)

**26. Parish Council Website**

26.1 Website Committee – Cllr TC said that due to the many websites within Wellesbourne, the new WPC website should be more coherent and suggested a working party or committee be arranged.

Cllr GB said he had spoken to the Local Channel MD who said they would be live within 2 days.

**27. WALC/NALC** – no update available

**28. General Correspondence**

Saturn – change of address - letter	Noted
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**29. Councillors Exchange of Information**

Cllr DJ asked WPC to set up a meeting with the airfield regarding plane routing/aircraft noise/flying Displays to raise concerns of residents.

Action: arrange meeting with Mr Littler at WPC Offices	By:Office
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Cllr Mrs RB said SDC's recycling policy had been extended to include plastic food containers and foil.  
Cllr Mrs VB said there was a rat infestation in the open sewer at Walton.

Action: Notify Enviromental Health/Pest control	By: Office
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**30. Date of Next Meeting:** 1<sup>st</sup> June 2010 - noted

**Resolution:**

In view of the confidential nature of the business to be discussed, the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to meetings) Act 1960, Section 1

**Confidential**

Not for public release