

# WELLESBOURNE PARISH COUNCIL

*The minutes of the Council meeting on Tuesday 2<sup>nd</sup> March 2010 at the Methodist Hall,  
Bridge Street, Wellesbourne*



Present:

Chairman: Cllr Johnston Councillors: Mrs Bartlett, Mrs Bolton, Close, Copeland, Grantham, Parton,  
Rutherford, Wright Clerk: Mrs Scriven Members of Public: 12 Members of Press: 1

**1. Apologies** – received and accepted for Cllrs Blundell & Mrs Rose

## **2. Declarations of Interest**

Declarations of interest (personal or prejudicial) under the provisions of the LGA 2000, Parish Councils (Model Code of Conduct) Order 2001.

Cllr Grantham prejudicial interest in connection with Wellesbourne Conservative Club Ltd and a personal interest in the Football and Social Club 97, and all matters appertaining to Walton Estates.

Cllr Close personal interest in connection with St Peters Church as a member of the church and personal interest as a District Councillor

Cllr Wright personal interest in CAB and personal interest in connection with the Methodist Hall and personal interest as a District Councillor

Cllr Mrs Rose prejudicial interest in connection with the Conservative Club Ltd and a personal interest in the Football and Social Club 97.

Cllr Rutherford personal interest in parking matters in relation to Chedham's Yard

Cllr Mrs Bolton personal interest in Village Hall as Buildings Trustee.

Cllr Johnston personal interest as a County Councillor

The Clerk informed Cllrs that Mrs Lipman had been instructed to make the alterations to all meeting templates therefore all declarations should now be automatically included.

**3. Confirmation of Agenda** - confirmed

## **4 Confirmation of the minutes of the Council Meetings of 2<sup>nd</sup>, 16<sup>th</sup> and 23<sup>rd</sup> February 2010**

Amendments to minutes 2/2 –

Cllr RB – Pg 29, 18.1 Burial Grounds: The landscaping detail was to be made available for the next meeting of the working party not Full Council.

Amendments to minutes 16/2 –

Pg 33 tree 50 years not 150 years old

Cllr RP had given his apologies but these had been omitted –confirmed as true record by Clerk and Chmn.

Cllr IR said he wished the wording of the threat he made to the Council regarding Resolution 2 to say he “threatened that if there was any expenditure under this resolution I would be bound to put in an objection to the Auditors”

Cllrs present at the meeting were asked to vote on the amendment 3 for, 1 against. Cllr JG said he would not vote to change the minutes as Councillors have attempted to change the records to suit their own needs previously and it had not been tolerated. He asked for this to be recorded.

## **5. Matters arising**

Full Council minutes Item 15.1 pg 29 – Restoration Trustees would visit in May or June.

Item 16 – thanks were made to Cllrs Mrs Bartlett & Parton for assistance with the Charlecote Park ticket distribution.

**6. Open session** for members of the public to raise any matters of relevance to the Parish and for any Cllr with a prejudicial interest in an item on the agenda to speak on that item.

**Mr Rose, Grange Gardens**, asked if there would be a report on the progress of the flood work by Environmental Agency(EA) as several tonne of rock had been delivered along with heavy plant machinery but no work had begun and asked if the work would be completed within the financial year.

Cllr TC said he and Cllr DJ had met with Matt Goodall from the EA to discuss communications with the public and had been assured by Mr Goodall that the work would be completed and gave assurances of work schedules.

**Miss McDonough, Mountford Close**, said her comments at the previous Council meeting referred to WCC not SDC as reported in the minutes.

**Mrs Fitzgerald, Whitehead Drive**, representing planning application for the extension of land to the rear of their property to the boundary of the brook. She said that the applicants had met with SDC planning regarding installation of flood friendly fence and said a covenant was in place to ensure 7 Trent had access to the land.

Mr Goodall, Hastings Road, asked if there had been any progress regarding the ditch on the Newbold Road. Cllr DJ said contact of a maintenance surveyor from WCC was awaited and thanked Mr Goodall for reminder.

**Mrs Stewart, Cherry Orchard, (NHW)** said there had been 2 serious incidents in the village, a burglary on old Warwick Road and theft of a vehicle. Upon asking the local Police to view the camera footage from the CCTV the response was what camera?

Cllr RW said that the CCTV camera's were all working but it would depend on the angle of the camera at the time of the incident as to whether the crime had been recorded, something he could check with the camera room.

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| ACTION: Check CCTV footage at SDC for evidence | By: Cllr RW |
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## 7. Finance

### 7.1 Monthly accounts

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| Resolution: Payment of the monthly expenditure was approved. | Prop: Cllr DC, 2 <sup>nd</sup> Cllr JG - Carried.<br>Cllr IR abstained |
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## 8. Police

8.1 Crime figures – no report received

8.2 Correspondence - none

## 9. Planning

9.1 Planning see attachment

### 9.1.2 Permission with Conditions

|              |  |
|--------------|--|
| 10/00243/LDP | Erection of a single storey rear extension |
| At           | 85 Willow Drive For Mr Nuttall             |

Noted

|              |  |
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| 10/00053/FUL | Single storey rear extension to detached 2 storey house to enlarge dining room |
| At           | Baden House, Kineton Road For Mr Dale  |

Noted

### 9.3 Applications

1. Cllrs DJ & DC declared a personal interest as members of the Chedham's Yard Steering Group, Cllr TC declared a personal interest as a social friend

|                 |   |
|-----------------|---|
| 10/00003/LBC    | <ol style="list-style-type: none"> <li>1. Replacement of UVPC rainwater goods to cast iron half R</li> <li>2. Replacement of opening wooden casement to fit original oak frame in metal casement with 12 small frames to match fixed light</li> <li>3. Removal of white paint on arch window/door hoods to plain brick</li> <li>4. Erection of suspended porch over front door in natural oak/elm and slate roof</li> <li>5. Lowering of rear ground floor window to line up with door head and insertion of lintel over (none at present)</li> </ol> |
| At              | 6 Church Walk For: Mr Stephen England   |
| Officer Dealing | Allen Firth By: 4 <sup>th</sup> March 2010  |

No objection

2.

|                 |  |
|-----------------|--|
| 10/00235/FUL    | Erection of two storey extension to front and side and first floor extension above existing ground floor extension to side |
| At              | 5 Holly Lodge For Mr McKenzie  |
| Officer dealing | Lucy Hammond By 4 <sup>th</sup> March 2010   |

No Objection

3.

|                 |                                       |     |                            |
|-----------------|---------------------------------------|-----|----------------------------|
| 10/00237/TPO    | - T1 sycamore: fell.                  |     |                            |
| At              | The Old Dispensary, 5 Stratford Road, | For | Mr Shorrocks               |
| Officer dealing | Iain Clark                            | By  | 5 <sup>th</sup> March 2010 |

The Parish Council objected to this application on the grounds that it is a "signature" tree important to the street scene adding character to the Conservation area. The tree already has a preservation order and it is considered to be of high amenity value.

Whilst the Council noted that there was some concern as to the condition of the tree, the percentage of disease did not outweigh the high value of the tree to the street scene and the Council agreed that the minimum surgical work to preserve the tree should be performed in accordance to the County Foresters instruction.

4.

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| 10/00252/FUL    | Change of use from agricultural land to domestic curtilages serving nos 2,16,18,22,24,26,28,30,32and 34 Whitehead Drive |     |                             |
| At              | 16 Whitehead Drive  | For | Ms Fitzgerald               |
| Officer dealing | Gary Moss   | By  | 11 <sup>th</sup> March 2010 |

The Parish Council made strong objection to this application on the following grounds:

The land applied for was designated as Amenity land, and following flood alleviation work, David Tiley of SDC said that to change the current arrangement would impair access along the entire length of the land strip making it impossible to get heavy plant machinery on site, and cause possible erosion of the bank of the brook. The Environmental Agency have been involved in the cleaning of the brook and will want to maintain the work carried out and monitor the water course. Due to flooding problems, the Environmental Agency were moving away from extension of gardens to the edge of a water course. The Council noted that not all of the house numbers included within the application were supporting of it and they had been included without consent or knowledge.

It was acknowledged that riparian ownership would have to transfer to the homeowners along with maintenance of the ditch, and this would make enforcement difficult by the fact there would be some 9 owners of the land, each with a level of responsibility. It was also noted that once the homeowners had possession of the land and fences were erected to the edge of the water course, that possible landscaping, sheds, or other items would then be placed making it impossible to remove the fences to gain access to the land for maintenance works to be carried out on the brook.

9.4

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| Draft Core Strategy | SDC |
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Cllr Wright said SDC had taken on board the unified voice of what required and where and planners have recognised the extent of village expansion over 30 years without a supported infrastructure. Any future development in Wellesbourne will need to be by prior consultation with WPC and other interested parties. The report recognised the lack of amenities and this was welcomed.

9.5 Date of next Area Planning meeting 17<sup>th</sup> March 2010 - Noted

#### 10. Amenities Committee – Minutes of the meeting of 23<sup>rd</sup> February 2010

10.1 Chairman's update – report circulated to Cllrs prior to the meeting

10.2 Sports Association – A request by the Sports Association to take on the cost of the out of season mowing had been received and considered at the Amenities Committee who proposed a recommendation to pay half of the cost from the Amenities budget.

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|---|---|
| 1. Recommendation: Pay half of the full out of season mowing cost of £730 (£365 to pay) | Prop: Cllr RP, 2 <sup>nd</sup> Cllr RW<br>Carried |
| 2. Action: inform the Sports Association of agreement to pay half                       | By: Office  |

Cllr Parton reported the ongoing damage being done to Council property, locks being filled with Superglue on a regular basis and fences begin cut with wire cutters. It was noted that the actions of few spoil it for the many, the estimated cost of the damage from the public purse standing at around £600. Cllr Wright said that the legislation to keep dogs off sports fields required review urgently under health & Safety act due to the risks to sportsmen coming into contact with dog faeces, and in other locations around the village dog mess had become a real problem.

The Clerk said Mr Turner had advised of a planned Corporate event at the Mountford sports field in the summer, to be attended by several England cricketers. The event would involve marquees on the field, & raising money for Motor-Neurone Disease charity. Mr Littler was to be approached to request permission to use the market parking site for the event.

Further information would be supplied once the arrangements were in place.

Mr Turner submitted plans showing installation of metal grids to secure the Cricket Club House, Cllrs acknowledged and supported the need to install security measures but advised Mr Turner to seek the confirmation that SDC planning dept do not require planning permission prior to installation.

10.2.1 Correspondence

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| Dovehouse Drive Fence | Sports Association |
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Noted

10.3 Wellesbourne Football Club building

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| Football Club 97 Building | Sports Association |
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Noted

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| 10.3.1 Recommendation of a motion made at Extra-ordinary Council meeting of 23 <sup>rd</sup> February 2010: Upon the advice of the Council's solicitor it was recommended that the Parish Council seek to secure the building under the control of the parish council. | Proposed Cllr DJ<br>2 <sup>nd</sup> Cllr Mrs VB<br>Carried unanimous |
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It was agreed that the priority must be that the changing facilities for the Club, and the Chairman asked the members of the Amenities Committee to begin putting together figures for start-up capital and running costs for consideration.

10.4 Youth Club – no update available

10.5 Correspondence - none

10.6 Date of next meeting 22<sup>nd</sup> June 2010 - noted

**11. Highways Committee** – Last meeting 12<sup>th</sup> January 2010

11.1 Chairman's update - Circulated to Cllrs prior to the meeting

Concern was raised by Cllrs regarding the safety implications surrounding the removal of two out of the four fence rails and safety net by EA at the Church Walk riverside footpath without prior consultation with WPC. It was believed that EA had seen this as a potential debris problem in flooding which would lead to problems with water flow. Cllrs agreed that clarification of whose responsibility it would be if a person or animal should fall into the river should be sought and a letter to the EA stating the concerns of the Council regarding safety following the unauthorised removal of the fence.

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| Action: Seek clarification of who would be responsible for any accidents occurring due to the removal of the fence/safety net by the EA. Seek legal advice from WCC legal department | By: Cllr DJ            |
| Letter to EA raising concerns of safety issue & unauthorised removal of the Parish Council fence.  | By: Cllr TC via Office |

11.2 Wellesbourne in Bloom - it was noted that the spring bulbs planted by WIB were appearing.

11.3 Correspondence – **Temporary Closure of the A429 – WCC**

Cllr TC said he had spoken to WCC who had not considered alternative diversion and had cited health and safety reasons for not completing the resurfacing work by closure of only one half of the road at a time. WCC agreed that northbound traffic would be routed along the Fosse Way to Bowshot then along B4100 to Harwood House; southbound traffic would be routed from Charlecote Road via Wellesbourne and then onto the Fosse Way. It was noted that Sat-Nav's would route traffic via the village regardless.

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| Action: Letter to WCC voicing concerns re. no consultation or consideration of alternative route | By: Cllr TC via office |
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11.4 Date of next meeting 25<sup>th</sup> May 2010

**12. Finance and Administration Committee** – Last meeting 26<sup>th</sup> January 2010

12.1 Chairman's update – no update

12.2 Date of next meeting – 11<sup>th</sup> May 2010 - Noted

**13. Office and Staffing Committee** – Minutes of meeting of 16<sup>th</sup> February 2010

13.1 Chairman's update – Cllr DJ reminded Cllrs to ring ahead to the office requesting a convenient time to meet with the Clerk/office staff as demands for items and impromptu visits upset scheduled work. Cllr Mrs RB reminded the Council that this policy had been previously agreed with the Council.

Cllr IR asked if he came in to the office as a member of the public rather than a Councillor if his queries would be met, and if the answer was no then he would he send his wife instead.

Cllr DJ advised Cllr IR that this constituted unreasonable behaviour and asked the Clerk to minute this

13.2 Date of next meeting – to be arranged.

**14 Emergency Committee** - Last meeting - 10<sup>th</sup> February 2009

14.1 Chairman's update – Progress of the Newbold Road work: Cllr RW said contracts had been signed but SDC were forwarding this with the landowners. It was noted that a report would be made by Cllr RW to the Clerk regarding the work on the water course through Walton and beyond to the river Dene.

The Clerk reported that Mr Gurdeep Lall from Flood Sax would be attending the office on March 4<sup>th</sup> to bring a sample of the flood defence materials exhibited at the Shipston Flood Defence seminar arranged by SDC. It was believed that SDC supported the flood defence items and upon purchase it was possible to access a voucher to SDC for recompense of part of the cost. Cllrs were invited to attend and the Clerk said that the Chairman and Clerk from Loxley Parish Council would be attending. Cllr TC volunteered to meet with the Clerk and a report on the meeting would be made to Cllrs.

14.3 Date of next meeting to be agreed - Noted

**15. Chedham's Yard**

15.1 Chairman's report – Steering Group minutes were circulated to Cllrs prior to the meeting, which outlined the current activity.

The Clerk said HSBC Bank had offered a Community Account for the accounting of Heritage Lottery and Restoration money separately from the Parish Council accounting. The account attracted no penalty fees save for a 5% above base rate charge on any overdraft facility required on a daily charge until the overdraft was settled.

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| Action: Terms and conditions of the account to be circulated to Cllrs DJ,DC & RW | By: Office |
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Cllr RW asked the Heritage letter from Ann Jenkins was amended to the correct date (Feb not Mar)

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| Action: Amend letter date to show FEBRUARY not March | By: Cllr DJ/Linda Dane |
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**16. Parish Plan**

16.1 Pilot Survey – Cllr Copeland

The results of the pilot survey would be given at the Annual Parish Meeting on 18<sup>th</sup> March. The response to the survey had been excellent with over 500 people responding to date. A power-point presentation would be given revealing the results of resident's comments. Cllr TC thanked all those who had assisted with the distribution of the notification flyers.

**17. Burial Grounds**

17.1 Minutes of Working Party meeting of 18<sup>th</sup> November 2009 – Cllr Mrs RB said the minutes should have been those of 27/01/10.

**18. Annual Parish Meeting** – 18<sup>th</sup> March 2010 – Cllr DJ said that the planned presentation on the new children's centre being built at the library had been cancelled due to unforeseen circumstances. Instead, a presentation about the Community Forum would replace it.

**19. WALC/NALC**

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| Community Engagement training event | Myton School, 6 <sup>th</sup> March 2010 |
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Noted

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| Legal Briefing L11-07 update 1.2.10 | Public Participation sessions and para 12(2) of the Local Authorities (Model Code of Conduct) Order 2007 |
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Noted

**20. General Correspondence**

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| Friends of Stratford CAB  | CAB  |
| Noted   |  |
| Wellesbourne/Kineton Community Forum                            | Stratford Localities & Communities Manager |
| Noted   |  |
| Christmas lights competition – letter of thanks                 | Mr & Mrs Garvie                            |
| Noted   |  |
| Christmas lights - email of thanks for electricity contribution | Rev. Kate Mier                             |
| Noted   |  |

**21. Councillors Exchange of Information - none**

**22. Date of Next Meeting:** 6<sup>th</sup> April 2010 - noted

**Resolution:**

In view of the confidential nature of the business to be discussed, the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to meetings) Act 1960, Section 1

**Confidential**

Not for public release