



MINUTES - Highways Committee 12/01/10

12-Jan-2010

WELLESBOURNE PARISH COUNCIL

The minutes of the Highways Committee of the Council meeting on

Tuesday 12th January 2010 at the Parish Council Office, 2 School Road, Wellesbourne

Present: Chairman: Cllr Copeland Councillors: Mrs Bolton, Grantham, Johnston, Parton
Clerk: Mrs Scriven Members of the public: 0 Members of the Press: 0

1. Apologies for Absence – Cllr Mrs Bartlett

2. Declarations of Interest

Declarations of interest (personal or prejudicial) under the provisions of the LGA 2000, Parish Councils (Model Code of Conduct) Order 2001.

Cllr Grantham prejudicial interest in connection with the Conservative Club Ltd and a personal interest in the Football and Social Club 97, and all matters appertaining to Walton Estates

4. Confirmation of Agenda – Add items 14.7 Walton phone box & 9.3 frost damage to roads & move budget before item 15.

5. Confirmation of the minutes of 22nd September 2009 – Cllr DJ was at the meeting and asked to be recorded as present.

Cllr RB said the minutes were lacking information/discussion regarding the report which should have been appended to the

minutes.

Amendments made to the minutes which were signed as a true record by the Chairman

6. Matters arising and Chairman's update - none

7. Open session for members of the public to raise any matters of relevance to the Parish and for any Cllr with a prejudicial interest in an item on the agenda to speak on that item - none

8. Budget update 2009/2010 – (appended)
Budget forecast for 2010/2011- Total £4870.00

9. Wellesbourne Roads

9.1 Mountford Close traffic

The School Travel Plan was still awaited from Mr Granelly. Communication from Mr Troth who lives backing onto the staff car park had been received and circulated prior to the meeting, Cllr TC was to arrange to meet and discuss the traffic with Mr Troth.

Cllr TC had spoken to Miss McDonaugh about the traffic turning in her driveway, a site visit was to be undertaken to view the problems raised by Miss McDonaugh when the weather cleared.

It was suggested that an arrow denoting the direction of travel be placed on the close. Cllr DJ said it appeared some of the problems were caused by visitors to the school who did not get the same information as parents. It was queried if time restrictions could be applied to a one-way system to coincide with school operating times. Cllr DJ said other counties had road traffic orders imposing time zones but he had been led to believe Warwickshire could not do this.

Action: Contact WCC & ask if road marking possible

Action: Ask if road traffic order could apply to the Close

Action: Cllr TC to report to Committee after site visit & Traffic

Plan has been reviewed. By: Cllr TC

By: Cllr DJ

By: Cllr TC

9.2 Footways at One Stop/Jaego

The verge had been damaged from pedestrians cutting across the grass to the shops leaving a deep groove and muddy area which had become a H&S issue. This had been raised previously with Mr John Brown (WCC) who said there was no budget for installation of a footway.

Action: Check with WCC if any funding for minor improvement & request quotation from Mr Byrne (WCC) for the cost of installation of path By: Cllr DJ

Potholes – It was noted that due to the bad weather and gritting, several potholes had appeared in the highway around the parish.

Action: Collate list of potholes By: Cllrs/Office List: Outside 87 Kinton Road, Warwick Road (outside closed off –licence) Junction of Church St/one way system outside Conservative Club

It was queried whether the order had been placed for the work being done at the same time as the Chicanes on Newbold Road

Action: Check with WCC Highways Dept if order been raised
By: Cllr TC

10. Walton Roads

10.1 Walton Road hedges – These remained uncut; it was noted that the Office Administrator had contacted Walton Estates for the contact details and had attempted to contact the tenants of the land.

Cllrs expressed their disappointment at the refusal of WCC to amend their gritting schedules.

Action: Ask Walton Hall for vehicle movement figures (no.of vehicles using Walton Road/Jubilee Drive if known) By: Cllr

TC

11. Lighting and Road Signs

11.1 Airfield signage – Cllr DJ said a report from Highway's Agency was awaited in respect of signage on the motorway as well as on the highway to the Distribution Park. Cllr TC provided photographs of the street signs showing the inadequate directions.

Action: Contact Graham Stanley for progress report By: Cllrs TC/DJ (whomever speaks to WCC first)

10.1 Walton Hall signs – General Manager Mr Montague had informed Cllr TC he would be prepared to fund directional signs. It was noted that the existing blue sign opposite the Co-op store was not large enough to be seen by HGV's & it was agreed WCC should be asked to site a "Not suitable for HGVs" sign instead. The brown signs for the Watermill are now not required therefore could be substituted for Walton Hall directional signs.

Action: Investigate suitable signs & progress with WCC/Walton Hall By: Cllr TC

12. Public Transport

12.1 Bus information points – Site visit to assess suitable locations 22/1/10, Chestnut Square at 2.00pm

Cllrs were invited to take part in the site visit with Mr Dennis Young (WCC – public transport).

Cllr RB said that all bus stops should have a supplementary timetable attached to them.

Action: Cllr TC & GB to liaise with Mr Young and make recommendation of a suitable site to Full Council in Feb
Proposed Cllr DJ , 2nd Cllr RB carried.

13. Public Rights of Way

13.1 Footpath Map – Development of a circular footpath linking the parishes was being considered.

Action: Interested parties to be contacted By: Cllr DJ

13.2 Moreton Morrell footpath – it was noted that after consideration, Moreton Morrell Parish Council had taken the decision not to proceed with the reopening of a footpath between Wellesbourne & Moreton Morrell. History: Some years previously, someone at WCC closed the wrong footpath. Cllrs noted that there was a procedure for reclaiming footpaths if there was enough evidence to show it existed. It was suggested that following advice from WCC Map Officer, consideration be given to contacting the Stratford Ramblers to request they look into the footpath closure.

Action: Seek guidance from Definitive Map Officer Paul Williams By: Cllr DJ

13.3 Extension of Kineton Road footpath - It was noted that part of the planning application for change of use of the Watermill to offices was to include a “Walk to Work” route. Currently, the footpath did not extend passed the last houses on Kineton Road. Cllr RB said that dog walkers/pedestrians were forced into the road between the end of the footpath and Jubilee Drive. It was believed that a previous agreement with WCC had been made to extend the footpath, Cllr DJ said he would make enquiries into the history of this.

Action: Contact WCC and confirm agreement to extend footpath data. By: Cllr DJ

14. Appearance of village

14.1 Bins – Provision of grit bins – Suggested locations for grit/salt bins were Precinct, Bridge Street by the Post Office, and the junction of Church Street/One way system.

Action: Look into suppliers, styles, cost, logo's By: Office

Litter bins – It was agreed that a litter bin was required at the entrance to St Peter's Church as dog fouling was becoming an unwelcome problem in the church yard. The litter bin outside the bank required replacement and the bin removed by SDC as it had been vandalised at the entrance to the Dovehouse play area had not yet been replaced.

Action: Order bins and request information on replacement bin

from Matt Austin By Office

14.2 Grass cutting – Mowing contract – It was agreed that the maps showing the village mowing contracts were inadequate and more detailed maps had been provided. Cllrs TC, JG, RP were to re-mark the new maps to reflect the areas covered by the contracts for mowing clearly, following which a meeting was to be set up to discuss the mowing with WPC contractor Mr Steadman & Mr Austin (SDC).

Action: Revise office mowing maps & organise a meeting with Mr Steadman & Mr Austin By: Cllrs TC, JG, RP

14.3 Provision of benches – Cllr TC said Heart of England Housing wanted to install the benches they were funding, within the current financial year if possible.

Action: get estimate of cost of installation of concrete base
By: Office

14.4 Dovehouse Sports field fence/hedge – It was noted there were some minor repairs required of the fence once the better weather returned.

14.5 Shrubbery at Constance Harris Close – This piece of land along with Constance Harris Close highway had not been adopted by WCC, the land was planted and overgrown, giving an unkempt appearance and overhanging the footway. The residents had felt they were paying community charge and were also being charged for upkeep which was not occurring, but it was acknowledged that Parish Councils do not have the power to spend money on private land clearance. It was suggested that the probation services could be used to clear the area of overgrown plants.

14.6 Stratford Road/Bypass corner – clearance of the area remained outstanding

Action: Contact to be made with Bromford Corinthian By: Cllr DJ

14.7 Walton phone box – It was acknowledged that whilst WPC had objected (backed by SDC) to the removal of the telephone facility by BT, there was a real possibility that the phone would be removed regardless. It was agreed to contact

residents of Walton to ask if it could not be retained as a working phone box would they wish to retain the box and nominate a purpose for it (Lighthorne PC had nominated their empty phone box as a nature habitat which had won an award).

Action: Write to the residents of Walton requesting opinion

By:Office Hand delivered: Cllr TC

Notice boards – It was noted that Bridge St notice board was in need of repair and a quote was required for a new board at the Co-op.

Action: Repair estimate to be sought from Mr England who built the board & additional new board quoted for By: Office

Consideration was to be given to installation of bollards outside the Golden Bamboo, the grass verge outside Co-op (opposite Equidebt) and in Chestnut Square on the green.

15. General Correspondence – None

16. Councillors Exchange of Information

Cllr TC said reminders might be required to landowners with overgrown hedgerows to cut them on the route to Chedham’s Yard.

17. Date of Next Committee Meeting: 25th May 2010 - noted There being no further business to discuss the meeting closed at 10:15pm.

Chairman...Cllr Copeland.....

Signed.....

Date.....

Approved

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