



## MINUTES - Parish Council Meeting 5/1/10

05-Jan-2010

### WELLESBOURNE PARISH COUNCIL

The minutes of the Council meeting on Tuesday 5th January 2010 at the Methodist Hall,  
Bridge Street, Wellesbourne

---

#### Present:

Chairman: Cllr Johnston    Councillors: Blundall, Mrs Bolton, Close, Copeland, Parton, Mrs Rose, Rutherford, Wright    Clerk: Mrs Scriven    Members of public: 9  
Press: 1

#### 1. Apologies - Cllr Grantham

#### 2. Declarations of Interest

Declarations of interest (personal or prejudicial) under the provisions of the LGA 2000, Parish Councils (Model Code of Conduct) Order 2001.

Cllr Grantham prejudicial interest in connection with Wellesbourne Conservative Club Ltd and a personal interest in the Football and Social Club 97, and all matters appertaining to Walton Estates.

Cllr Close personal interest in connection with St Peters Church as a member of the church

Cllr Wright personal interest in connection with the Methodist Hall

Cllr Mrs Rose prejudicial interest in connection with the Conservative Club Ltd and a personal interest in the Football and Social Club 97.

Cllr Rutherford personal interest in parking matters in relation to Chedham's Yard

Cllr Mrs Bolton personal interest in Village Hall as buildings trustee

#### 3. Confirmation of Agenda - Confirmed

#### 4. Confirmation of the minutes of the Council Meetings of the 1st December 2009

Alterations were agreed to the minutes and signed as a true record by the Chairman

#### 5. Matters arising - none

6. Open session for members of the public to raise any matters of relevance to the Parish and for any Cllr with a prejudicial interest in an item on the agenda to speak on that item.

Mr Hall, Waterloo Close, (Chairman of the Wellesbourne Rugby Club) gave a history of the Rugby Club and stated the importance of retaining changing facilities for the 50+ members from the Parish. He asked the Parish Council if it was possible to support and offer assistance with a long term strategy to keep open the Rugby and Football Clubs and to overcome the lost facility & retain the sports

sides within Wellesbourne; the possibility of placing a temporary cabin on the site was raised.

Miss McDonaugh, Mountford Close, said it had been reported in the minutes of the Council that Mr Granelly (School Governor) had said most residents and parents observed the one way system which they do not. She said those living on the far side of the close do not see the problems suffered which can be intermittent but anything up to 10.30pm; and that the proposed access to parking on the far side playground approved in the planning application had not been installed. The Council were asked to look at wider timescales not just school open/close hours and to address the overall problem which was unacceptable and unreasonable.

## 7. Finance

7.1 Monthly accounts - Cllr RW said there was an additional item for £160 to be added for the Christmas lights competition.

Resolution: accept accounts for payment Proposed Cllr Mrs RB, 2nd Cllr RW carried

## 8. Police

8.1 Crime figures - circulated to Cllrs prior to the meeting

8.2 Correspondence - none

Cllr DJ said he and Cllr TC had met with Inspector Devereux to raise concern regarding the opening hours of the Station in Wellesbourne and conflicting information between the notice at the Station and the Police website. Cllr TC said the notice on the Station had now been changed to reflect more accurately the arrangements in place.

Cllr Mrs RB said she had met one of the new PCSO's who would be calling at the office to introduce themselves when next on duty.

## 9. Planning

9.1 Decisions - noted

9.1.2 Permission with Conditions - noted

09/02043/FUL Erection of single storey extension to eastern elevation and erection of porch canopy

At 1A Chapel Street For Mr Wykes  
noted

09/02200/TREE T1 Eucalyptus fell

At The School House, 6 School Road For Mr Lewis  
noted

09/01998/FUL Installation of conservatory at rear of property

At 9 Lancaster Close For Mr Lawler  
noted

09/02183/TREE Arboricultural work

At Pit House, Chestnut Square For Mr Copeland  
noted

09/02129/FUL Installation of solar panels on roof slope on south elevation

At The Chestnuts, Lowes Lane For Mr Whiteman

noted

S4864/09CC050 Erection of single storey extension to form a Children's Centre

At Wellesbourne Library, Kineton Road For WCC

noted

9.2 Applications - none

9.3 Date of next Area Planning meeting 13th January 2010 - Cllr DC asked that WPC attend the meeting to defend its objection to Shah's Restaurant application as it appeared SDC Officers were of a mind to approve the application. Cllrs TC/DJ/RB to liaise re attendance

Cllr GB said the library was due for provisional closure on March 24th and that it was possible that they would be forced to work out of a library van for the 4 months that followed closure.

10. Amenities Committee – Last meeting – 27th October 2009

10.1 Chairman's update - Report circulated prior to meeting (appended)

10.2 Sports Association – See appended report

10.3 Wellesbourne Football Club - The Cllrs acknowledged the difficulties faced by the Rugby and Football Clubs of no changing facilities, Cllr RP had spoken to Mr Turner about this. It was accepted that although the Council could see the difficulties faced and wished to support the teams involved, it would be difficult to progress this as WPC did not own the building.

Cllr DJ clarified for members of the public that WPC were in the unusual legal position of owning the land but not the building which had been put into the hands of the Receivers by Marstons Brewery who had a charge on the building from its construction. He said WPC had responsibly taken steps to secure the building from harm but believed ownership of the building was with the members of the Committee who had practically all resigned.

Cllr RW said that WPC could only await the actions of the Receivers and that it was normal practice where there was a duty to discharge debts on a Club.

Resignation from Wellesbourne Football Club 97 Wendy Newberry

Resignation from Wellesbourne Football Club 97 Various members of proposed Committee

Cllr Mrs RB said she had been horrified to learn that the locks on the Dovehouse sports field had been filled with superglue and asked what actions were being taken by the Police. Cllr RP said several options had been suggested by Cllr JG by email and these would be investigated.

The Clerk said the incidents had been reported to the Police who were monitoring the site and believed possible suspects at this time.

10.4 Youth Club - Cllr GB said there had been changes made at WCC Youth Services the outcome report was still awaited but it had been ascertained that the costs of a portable cabin had been rejected as cost prohibitive. It was noted that the Clubs only have funding for the hours they open and would be happy to offer more hours if the funding was made available.

10.5 Correspondence - Annual play inspection report Digly Associates

Cllr RP said the report outlined general issues such as wear and tear, graffiti but that there was no cause for concern or urgent work required. The budget included repairs of play equipment and work would be done when the better weather returned.

10.6 Date of next meeting 23rd February 2010 - noted

Cllr Mrs RB asked if SDC were responsible for emptying of the bins in at Hopkins Way play area as they were overflowing.

Action: Check bin schedule with SDC By: Office

11. Highways Committee – Date of last meeting 22nd September 2009

11.1 Chairman's update - Circulated prior to the meeting (appended)

Gritting - It was noted that WCC had reported there were no resources to carry out gritting outside of the gritting plan.

Cllr DJ had asked WCC as a result of this being raised at the Community Forum when the gritting plan would be reviewed to include Ashorne & Walton but had been surprised by the response that these were "Hamlets" not villages and therefore fell outside the pledge to keep at least one access road into "most" (subtle change from "all")villages.

Cllr DC said it was a recommendation by the Community Forum that WCC review its gritting policy but appeared that WCC were totally disregarding the recommendation. It was agreed that this would be strongly raised by the Forum and County Councillors.

A discussion with Mr Byrne from WCC had resulted in an agreement to fill salt bins if WPC wished to purchase some to be situated around the village, but not at this current time due to shortages caused by the extreme weather conditions. Cllr TC said the bins were not expensive and urged Cllrs to consider purchase of some bins.

Cllr DC said there were insurance implications regarding placing sand/salt on the footway, if not done no liability but do and someone fell WPC would have liability.

Cllr TC said it would be a sorry world if everyone negated responsibility on grounds of possible liability.

Bus information boards - Mr Dennis Young(WCC)had been given a brief to increase use of public transport and had approached WPC regarding the principle of installing large sign boards to be placed by the existing bus stops, sites to be suggested. Initial comments had been that Chestnut Square was ideal by location but not suitable to install the sign in the conservation area. Cllrs agreed that more suitable signs should be available to compliment the area and agreed that a sign could be placed at or inside the bus stop if of a suitable design. Cllr TC asked any Cllr interested in assisting this initiative to contact him.

Cllr GB asked to be included

Mountford Close Traffic - Sight of the school's traffic plan was still awaited from Mr Granelly. Since the meeting with Mr Granelly, SDC had confirmed there was only one school in SOA District where the zig-zags had been made ticket enforceable but there were no plans to extend this

Walton & Newbold Road signs to Walton Hall - Cllr TC to put together suitable sign plan to be circulated to Cllrs for discussion prior to the Highways meeting.

Mowing Maps - Cllrs TC & RP to meet to discuss grass cutting with more accurate maps to ensure more accurate records/cutting.

11.2 CCTV/Retail Radio - The Clerk said WPC were awaiting the report from BT requested by SDC/Retail Radio supplier to SDC after which costs would be known. Details of the radio equipment had been received and funding to pay for a new base station was being sought.

11.2 Wellesbourne in Bloom - no update

11.3 Correspondence - none

11.4 Date of next meeting 12th January 2010 - noted

12. Finance and Administration Committee – Minutes of meeting of 24th November 2009 - not yet available - to be circulated in two days time

12.1 Chairman's update - budget to be finalised for approval at the February Full Council meeting.

12.2 Year End update - The Clerk said she had received the return from the External Auditor with some minor queries such as explanation of variance, names of RFO/Chairman, £4 amendment to costs wrongly entered, up to date asset register (completed incorrectly in Clerks absence) and confirmation of the date of issue of two cheques for low amounts, one being just £37, issued after year end by the bank. Additional information sought from accounts/acting RFO and return will be resubmitted by Clerk by end of next week.

12.2 Date of next meeting – 12th January 2010 - noted

13. Office and Staffing Committee – Last meeting 18th August 2009

13.1 Chairman's update - no update

13.2 Date of next meeting- 9th February - noted

14 Emergency Committee - Last meeting - 10th February 2009

14.1 Chairman's update - Cllr TC said he had been contacted suggesting that the potential new MP should be introduced to the project however, it was felt to be premature.

Cllr DJ had suggested contacting the EA to say that a definitive programme of work was required to keep both a photographic and written record of works done and required to upkeep that work

Action: Letter to be written to EA outlining definitive programme & how monitored in future By: Cllrs DJ & TC to draft Clerk to transfer to headed paper & send

14.2 Correspondence - none

14.3 Date of next meeting to be agreed - noted

15. Chedham's Yard

15.1 Chairman's report- Cllr DC asked Cllrs to consider the list of recommendations circulated prior to the meeting with supporting documentation. Recommendations to Council:

A. A bank account to be set up as soon as possible specifically for the funding of the Chedham's Yard project. In the meantime the grant will be deposited into the

high interest account of the existing Parish Council account.

Proposed by DC Seconded by TC Carried unanimously

B The PM1 form for HLF be signed by two councillors, one being the Chairman of the Steering Group, and the Project Manager.

Proposed by DC Seconded by RB Carried unanimously

C. The Council approves David Close, Chairman of Steering Group, co-sign the contract with HLF

Proposed by DC Seconded by RP Carried unanimously

D. The Council approves the method for selecting consultants, contractors and suppliers.

Proposed by DC Seconded by RP

At the request of Councillor Rutherford, the vote on this motion was recorded.

For 8 Against 1 IR Abstained 0

E. The Council approves the proposed submission to HLF to satisfy the conditions.

Proposed by DC Seconded by RW Carried unanimously

F. That a letter be written to HLF advising them of the Council's intention to novate the contract to a Trust

Proposed by RB Seconded by TC Carried unanimously

G Firm B be appointed to carry out the work of forming a trust for Chedham's Yard.

Proposed by RW Seconded by RB

At the request of Councillor Rutherford, the vote on this motion was recorded.

For 8 Against 0 Abstained 1 IR

Cllr DC said more filming was being done for BBC Video Nation by the Friends and noted Miss McDonaugh had done some sterling work.

15.2 Correspondence - none

16. Christmas Lights

Cllr DJ said thanks should be recorded to the Christmas Lights Committee for an excellent display.

16.1 Report from working party - Results from the Christmas Lights Competition for the best decorated house and tree were circulated.

Cllr RW said there had been some excellent comments to the office about the lights and the Committee would look to further enhance the lights in the future.

17. Burial Grounds - no update

18. Allotments - no update

19. Parish Plan - An advert had been placed in the W&W News inviting expressions of interest to assist with its preparation. A grant was available for Parish Council's wishing to compile a Parish Plan, the Clerk had registered for the grant and an application form was awaited.

20. Consultation Documents - none

21. WALC/NALC - none

22. General Correspondence - none

23. Councillors Exchange of Information

Cllr Mrs RB said SDC had improved their recycling facility but had not widely publicised this. The Clerk had emailed this and put details on the noticeboards. Dog fouling continued to be a problem in the parish - agenda item for next meeting.

Cllr RP asked if any progress had been made with the reclaim from SDC for the DVSC expenditure. Cllr RW said work had once again commenced with Saturn now Mr Winterbottom had returned following serious illness.

Cllr GB said a letter of congratulations on her MBE should be sent to Clarissa Roberts.

Cllr DJ said the Clerk had brought to his attention the attention the following:

Cllr Wright had been awarded a certificate of acknowledgement by the Chairman of the District Council in recognition of his 18 years of service to the community as District Councillor. Congratulations were expressed to Cllr RW by the Council.

24. Date of Next Meeting: 2nd February 2010 - noted

Resolution:

In view of the confidential nature of the business to be discussed, the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to meetings) Act 1960, Section 1

Approved

Powered by The Local Channel [www.thelocalchannel.co.uk](http://www.thelocalchannel.co.uk)