



## MINUTES - Parish Council Meeting 1/12/2009

01-Dec-2009

### WELLESBOURNE PARISH COUNCIL

The minutes of the Council meeting on Tuesday 1st December 2009 at the Methodist Hall,  
Bridge Street, Wellesbourne

#### Present:

Councillors: Mrs Bartlett, Blundall, Mrs Bolton, Close, Copeland, Grantham, Rutherford, Wright  
Chairman: Cllr Johnston Clerk: Mrs Scriven Press: 1 Public: 14

#### 1. Apologies - Received from Cllrs Parton & Mrs Rose

#### 2. Declarations of Interest

Declarations of interest (personal or prejudicial) under the provisions of the LGA 2000, Parish Councils (Model Code of Conduct) Order 2001.

Cllr Grantham prejudicial interest in connection with Wellesbourne Conservative Club Ltd and a personal interest in the Football and Social Club 97, and all matters appertaining to Walton Estates, and planning application for 4 Church Street, Wellesbourne Conservative Club.

Cllr Close personal interest in connection with St Peters Church as a member of the church and a personal interest in the Dene Valley Leisure Centre.

Cllr Wright personal interest in connection with the Methodist Hall

Cllr Mrs Rose prejudicial interest in connection with the Conservative Club Ltd and a personal interest in the Football and Social Club 97.

Cllr Rutherford personal interest in parking matters in relation to Chedham's Yard

#### 3. Confirmation of Agenda - Planning item no.2 was discounted as not relevant to Wellesbourne Parish Council as Moreton Paddocks.

Discount planning item no.2, Moreton Morrell Council Proposed cllr DJ, 2nd cllr RW carried

The Agenda was accepted - Proposed cllr RB, 2nd cllr JG carried

#### 4 Confirmation of the minutes of the Council Meeting of the 3rd November 2009

Cllr RB asked that the wording of the relevant resolution from the November meeting agenda at item

20 be added to the minutes

Proposed include resolution from Nov Agenda cllr RB, 2nd cllr DC carried

Cllr DC asked that Page 3, item 9.3 Draft Core Strategy be amended to reflect the correct date of 2026

and removing the incorrect sentence

Proposed amendments be made to 9.3 cllr DC, 2nd cllr RB, carried

Cllr DC said item 10.1, the incorrect spelling of "Valletta" in Valletta Way was

never corrected by SDC and therefore remained as the Maltese island spelling as opposed to the aircraft.

Cllr TC said item 14, 14.1 should state Cllr TC not Cllr RW.

Cllr JG proposed the amendments be accepted, 2nd Cllr RB carried

## 5. Matters arising - None

6. Open session for members of the public to raise any matters of relevance to the Parish and for any Cllr with a prejudicial interest in an item on the agenda to speak on that item.

Mr Rose, Grange Gardens, said the remarks book in the library regarding the extension for a children's

Centre raise the need for improved parking facilities and said he would wish to add the word "safe" to

that remark and felt the Parish Council could have made this point in their comments. He asked for

clarification of 9.3 Draft Core Strategy saying it appeared that West Midlands total now appeared to be

10,000 houses.

Cllr DC said it could be more 2021 & 2026 but ultimately 5,700 houses plus 1900 currently in the

Draft Core Strategy.

Miss McDonnagh, Mountford Close, said the statement that most parents and residents

respected the voluntary one-way system made by the Council was incorrect as they did not, that use

of residents drives for turning was dangerous and unacceptable saying something needed to be done.

## 7. Finance

7.1 Monthly accounts - Cllr RB gave explanation of the burial grounds item presented for payment

Cllr RB proposed accounts be accepted for payment, 2nd Cllr DC carried

7.2 Cllr Parton - request to join Finance Committee

Cllr DJ said he had received a request from Cllr RP to join the Finance Committee as he felt as Chairman of the Amenities budget he should join.

Cllr DJ proposed Cllr RP join the Finance Committee, 2nd Cllr JG carried

Cllr Rutherford asked if the report regarding guidance had been received referred to by the internal auditor. The Clerk said this was a guidance manual

which had been downloaded to pdf file at the office as per the auditor's instructions directly and had been complied with the previous year. She

reminded Cllrs that the document was available by email or on the computer in the office (un-printed due to size of the document). The Clerk said the

year end documents would be sent to the external auditor within the next two to three working days.

## 8. Police

8.1 Crime figures - the SNT newsletter had been circulated prior to the meeting. Cllrs raised

concern regarding the communication with the police stating there were difficulties in knowing when Officers were on duty or not. Cllr DJ said at the Forum it had been cited that emails would be responded to within 24hours and if an Officer was at the station then the door would be answered to callers. Cllrs discussed the reduction in PCSO's, the impact on the station not having a manned desk and difficulties in ascertaining whether an Officer was on duty or not. It was noted that the police had stated if Officers were on duty the flag would be flying outside the station but this did not mean necessarily, that someone inside the station building. Cllrs agreed this matter should be brought to the attention of the local Inspector.

Action: Write to Inspector Devereux strongly raising concerns By: Office

8.2 Correspondence - none

## 9. Planning

### 9.1 Decisions - none

9.1.1 Confirmation of tree preservation order no 654 at land adjacent to Wellesbourne Hall - noted

9.1.2 Permission with Conditions noted

09/00967/FUL Proposed change of use of ancillary visitor facility (06/03385/FUL) to Office (B1)

At Wellesbourne Water Mill For Walton Estate

09/01476/FUL Proposed conversion of traditional agricultural building to form offices and shooting lodge. Extension of existing farm house into adjoining traditional agricultural building. Replacement of two existing cottages with single dwelling and construction of associated car port. Conversion of traditional agricultural building to create a unit of residential accommodation and change of use of agricultural land to provide new residential curtilage.

At Mount Pleasant Farm For Walton Estate

Officer dealing Ian Hiscock Date 26 August

### 9.2. Applications

1.

09/02268/TREE T1 Eucalyptus fell

At Rodds Cottage, 57 Chapel Street For Mrs Bridgewater

Officer dealing Iain Clark By 4 December 09

No objection

2.

09/02221/FUL To site a mobile home for a three year temporary period, change of use of land to equestrian and agricultural use and change of use of existing agricultural building to 8 stables, erection of 4 new stables and construct outdoor ménage

At Little Paddock Farm, Moreton Paddock For Mrs Brooks

Officer Dealing Gary Moss By 2nd December 09  
Dismissed as not relevant to the parish of Wellesbourne & Walton

Cllr JG left the meeting

3.

09/02304/TREE T1 Lawson cypress fell

At 14 Church Street For Conservative Club

Officer dealing Iain Clark By 8 December 09

Councillors objected to this application on the grounds that it is a fine specimen and healthy tree, no threat to the building or highway are pending and it would be detrimental to the street scene should it be removed. It was stated removal reasons were for overshadowing however, Cllrs agreed that it did not cause difficulty to the building where the windows were sited at the rear, nor the highway in front. Cllrs acknowledged the tree was situated within the Conservation Area but asked consideration be given to a TPO by the planners when considering the application.

Cllr RB proposed objection to the application, 2nd Cllr RW - 1 Cllr abstained carried

Cllr JG returned to the meeting

4.

09/02328/ADV Banners & signs

At Shah's Restaurant, Warwick Road For owner

Officer dealing Iain Clark By 8 December 09

Following discussion, Councillors considered the application to raise the sign unreasonable, stating that photographs showing the sign obscured by street signs were misleading and did not obscure the restaurant sign for more than a few seconds to passing traffic. Cllrs considered the application to place banners and agreed that if within the 16wks of the application only that support should be given to local businesses.

Cllr RW proposed object to sign, 2nd Cllr VB

Cllr DC proposed support banner, 2nd TC Carried - 5 for, 3 against, 1 abstained

Carried - 6 for none against 3 abstained

9.3 Draft Core Strategy

Cllr RW said the moratorium was lifted on 30th November and raised concerns regarding the effect across the district; with a possible rush of applications and potential appeals if refused by SDC planning. He said sites previously on hold could now come forward for development. Cllr Mrs RB said that planning responses should accord with the Local Plan which did not include these sites and noted that SDC would need strong grounds to oppose an application.

Action: Reaffirm detail with SDC and ask when conclusion could be expected By: Cllr RW/DC

9.4 Date of next Area Planning meeting - 16th December 2009 Noted

10. Amenities Committee - Last meeting - 27th October 2009

10.1 Chairman's update - Cllr JG reported that the fence on the Dovehouse

sports field had been completed, with work to extend the fence commencing shortly. Complaints regarding restriction of access to the sports field had been received from several residents, all had been given a full explanation in writing. The Garrison locks on the sports field fencing had twice been filled with superglue; with a high cost to replace them this mindless vandalism had been reported to the police who were now monitoring the area. The approach by Hammond Green residents to adopt the play area and grass maintenance would require further consideration due to the complicated content of the document and specific requests made.

10.2 Sports Association - nothing to report

10.3 Wellesbourne Football Club - See 10.3.1

10.3.1 Correspondence

Wellesbourne Football Club Mr Podbury

A copy of the letter had been circulated to Councillors prior to the meeting and would be dealt with further in Confidential session.

10.4 Youth Club - Cllr DJ had asked Rob McClusky for information on what space allocation the Youth Club would require, Malkit Thiara was to contact Cllr DJ and discuss the new building at the library.

10.5 Correspondence - None

10.6 Date of next meeting 26th January to be confirmed - noted

11. Highways Committee - Date of last meeting 22nd September 2009

11.1 Chairman's update - Cllr TC said he had met with the Chairman of the school governors

Mr Granley, and the Highways/Traffic project team working on a revised Travel Plan to reduce

car use, noted to have already diminished by 30%. Mr Granley who lives in Mountford Close had

reported that the unofficial one-way system worked well but noted it was residents not parents who did

not adhere to the scheme. Mrs Yvette Widdowfield SDC had been contacted to clarify the position

on rules of enforcement for parking on the zig-zags and whether a ticket fine, points on the licence or

both were applicable now parking had been decriminalised. It was noted that the police could ticket

vehicles parking on the road junctions. Following discussion, it was agreed resident's complaints

needed to be given consideration and a more aggressive approach was required with problem vehicles

by way of effective enforcement. Cllr DJ said he would follow up the Traffic Plan which had been part of the planning application with the school and request a timescale. Cllr TC had met with Mr Montague, General Manager at Walton Hall to discuss traffic management to the hotel. Mr Montague had indicated he would be prepared to purchase brown road traffic signs and had requested he be approached with a plan. It was noted that the road humps on Jubilee Drive were not clearly marked and were very sharp but could not be removed. TC had met with Mr Merrivale WCC regarding the footpath from Moreton Morrell to Wellesbourne, it had transpired that there had been a mapping error in 1958 which still had not been resolved despite Moreton Morrell Parish Council's best attempts. A meeting was to be arranged between the two Parishes but when contacted, Moreton Morrell Council said they did not wish to progress the matter further.

The airfield industrial site management team had instructed David Tucker Assoc. to carry out a draft traffic management plan on which WPC would be asked to express a view. The report included proposal for HGV weight limit on Newbold Road.

Action: Copy draft document to Councillors By: Cllr TC via office

11.2 CCTV/Retail Radio - The Clerk reported that a meeting had taken place with SDC CCTV Room

operative Mr Beard and a representative of the SDC Retail Radio provider. Query had been raised as to

the BT cable being complete and investigation had begun to clarify this. A new base station would be required with the estimated cost of approx £2000, negotiation with SDC for funding possibilities would

be carried out once the BT report had been received.

It was noted there was a problem with long stay parking where it appeared that vehicles were being parked and left all day whilst the owners left the village for town, historically a problem for the village.

Action: Refer long stay parking to highways committee. Add to agenda - by office

11.2 Wellesbourne in Bloom - nothing to report

11.3 Correspondence - Winter gritting: it was noted Walton & Ashorne had not been included in the schedule despite WCC policy being one road into all villages being treated.

Action: Follow up through forum By: Cllrs DJ & DC

11.4 Date of next meeting 12th January 2010 - noted

## 12. Finance and Administration Committee - Minutes of meeting of 24th November 2009

12.1 Chairman's update - Cllr DJ said initial work had been carried out on the budget preparation at the November meeting. Completion work/decisions taken at January meeting with recommendations at the February meeting.

12.2 Date of next meeting - 19th January 2010 - noted

## 13. Office and Staffing Committee - Last meeting 18th August 2009

13.1 Chairman's update - Cllr DJ welcomed the Clerk back after a long period of sick leave.

The Clerk informed Cllrs that she had visited SDC who were selling off computer equipment and collected a computer for the office which was free of charge and two printers which were £10 each.

13.2 Date of next meeting- to be agreed

## 14 Emergency Committee - Last meeting - 10th February 2009

14.1 Chairman's update - Cllr TC said a letter from the EA had been provided which would assist residents with insurance and sale of properties, to be forwarded shortly. He would be sending a letter to the EA asking for a detailed programme of works, asking what has already been done and when, and asking that the EA request property owners to take responsibility and action to ensure flood risks are minimised. Photographs would be taken of the river Dene recording the work completed to date and to keep notes on the status of the river in future. It was noted that the water management problems from Fosse Way to Walton were being looked into regarding the river Dene, consideration was being given to the increase in water flow 'v' prevention of flooding in Walton. Cllr JG said that the EA had requested the wire fence removed at Church Walk below the flood banks but it was noted that WPC had erected the fence on grounds of Health & Safety, prevention of falling into the river and this should remain in situ. Cllr TC said the EA were aware of the concerns and had intimated that there were fences which are on a latch system which would "give" in the event of a flood.

Action: Letter to EA asking for programme of works inc fence issue By: Cllr TC

14.1 Date of next meeting to be agreed - noted

## 15. Chedham's Yard

15.1 Chairman's report - Cllr DJ said that the planning application had been successful and there had been much media attention. Cllr RB said that 3 boxes had been compiled for Chedham's on the move, one was being trialled in a primary school using a "story board" approach of giants and a blacksmith.

The other two boxes were aimed at secondary schools and adult care homes.

a) HLF Grant - £780,000 Recommendation to accept agreement with HLF  
Cllr DJ informed the Council that advice had been sought from the Council's Solicitor, with the need to

Finalise conditions before the document is signed.

b) Appointment of Project Assistant - Recommendation to approve appointment

Cllr DC said that there had been a wealth of varied qualities in the applications and after consideration

it was agreed that Candidate B was the preferred candidate.

Recommendation to appoint candidate B Proposed Cllr DC, 2nd Cllr JG,  
Carried

Item C was withdrawn from the agenda pending further information - Solicitor to instruct on formation of a trust. Full report deferred to January Full Council meeting.

c) Forming a Trust - Recommendation to appoint a Solicitor

15.2 Correspondence - It was noted that the Friends had raised the issue of provision of heating at the

storage yard, this had previously be provided by sponsorship by a local company. It was

acknowledged that consideration of funding this item required consideration if the Friends were to

continue working through the winter months.

Cllr IR stated that the Auditor had specified that Parish Councils are not permitted to

operate/own a museum and asked if this applied stating it was illegal to run a museum as a Parish

Council.

Cllr DJ thanked Cllr IR for his concern and for raising the query and confirmed that the intention was

that a Trust would run the Visitor Centre/Education Facility, that the Council were well aware of the

legislation and confirmed that it was not, nor had it ever been, the intention of the Council to open the

Yard as a museum.

16. Christmas Lights - Cllr DJ congratulated Cllr RW on a very successful lights "Switch-on".

16.1 Report from working party - Cllr RW said that some work was still outstanding due to the incumbent weather conditions putting the work back by almost 3 days. He said that Mrs Sheena Smith had done an excellent job and he congratulated Cllr VB for her success in getting actor David Bradley to attend the event and switch on the lights. The children had been delighted by his transfer into character "Argus Filch" of Hogwarts, the Harry Potter films and there had been excellent feedback from the residents and charities who had attended. Cllr RW asked that the Clerk write to the charities involved thanking them for their attendance, and actor David Bradley.

Action: letters of thanks to be sent to attending charities and David Bradley  
By: Clerk

## 17. Burial Grounds

17.1 Report from Working Party - Cllr RB said the next step would be purchase of the land from the Diocese, the land would then transfer into the ownership of the Parochial Church Council after which the Parish Council will instruct work for levelling, seeding and fence installation. It was noted that an architect would be required to establish design of the grounds from the existing church yard.

17.2 Correspondence - none

## 18. Allotments

18.1 Vice-Chairman's update - He said Ken Manning (Allotment Committee) had written to say the best way to proceed was to await the decision of the draft Core Strategy, The Parish Council were happy to support the retention of allotments and agreed to write to the Glebe Committee. It was acknowledged that the letter should reiterate the land at the side of the current allotments was preferable. (Extending the allotment to the North, toward the brook and Moreton Morrell.

## 19. Parish Plan 2009 -2012

SDC and WRCC had in the past, supplied information on Parish Plans. Cllr TC volunteered to look into the Parish Plan provision and it was agreed to place notice in the W&W News for assistance in preparing the document. It was noted that the previous Village Voices document would be of potential assistance.

## 20. Consultation Documents

### 21. WALC/NALC

Newsletter ADH 85 WALC

noted

Employment Briefing E06/06

Employment Equality (Age) Regulations WALC

noted

Responding to planning applications-

Understanding plans & design principles Update Seminar Sat 13th February 210 at Norton Lindsey Village Hall

noted

Financial Clinic and update on Financial Matters Tuesday 19th January 2010 at Studley Village Hall

Noted

## 22 General Correspondence - none

## 23. Councillors Exchange of Information

Cllr DC - Intergenerational project Group - several groups attempting to

bridge the age gap involving U3A, History Group, Wellesbourne Aviation, Warwickshire Renovation Project and request to use the Parish Council offices again.

Cllr GB - Was contacted by a lady from Age Concern who was looking into social deprivation in the SOA area. The Clerk said she had also been contacted and had made an appointment to meet with the lady but that she had not attended, nor advised of why.

Cllr VB - Postal service in Walton was intermittent and only arriving every 3 days or so, residents had raised this matter with her.

Cllr RW - Dog fouling had become a disgusting mess on the streets of the village and appealed for dog owners to clean up after their pets and said SDC should be involved in this matter.

Cllr TC - Urged people looking for a venue to consider hiring the village hall.

Cllr JG - Christmas lights in Newbold Road had been vandalised two days after switch on.

24. Date of Next Meeting: 5th January 2009 - noted.

Resolution:

In view of the confidential nature of the business to be discussed, the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to meetings) Act 1960, Section 1

Approved

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