

WELLESBOURNE PARISH COUNCIL

The Annual Meeting of the Council will take place on Tuesday 3rd May 2011

at 7.30 pm at the Methodist Hall, Bridge Street, Wellesbourne

Cllrs are summoned to deal with the following agenda.

Lynda Scriven

Clerk to the Council

21st April 2011



1. **Election of Chairman** (currently Councillor David Johnston)

2. **Chairman's declaration of acceptance of office**

3. **Acceptance of apologies of absence**

4. **Declarations of Interest**

Declarations of interest (personal or prejudicial) under the provisions of the LGA 2000, Parish Councils (Model Code of Conduct) Order 2001.

Cllr Mrs Bolton personal interest in the Village Hall as Buildings Trustee for the Village Hall

Cllr Grantham prejudicial interest in connection with Wellesbourne Conservative Club Ltd and a personal interest in all matters appertaining to Walton Estates.

Cllr Close personal interest as a District Councillor and in connection with St Peters Church as a member of the church and a personal and prejudicial interest in Chedham's Yard as a Trustee

Cllr Wright personal interest as a District Councillor and in connection with the CAB and the Methodist Hall

Cllr Mrs Rose prejudicial interest in connection with Wellesbourne Conservative Club Ltd.

Cllr Johnston personal interest as a County Councillor, in all matters regarding WCC, Hampton Lucy Grammar School Foundation as a member of the Board and Chedham's Yard as the husband of a Trustee.

Cllr Copeland personal and prejudicial interest in Chedham's Yard as a Trustee

5. **Confirmation of the order of the agenda and identification of any items that might be resolved for confidential**

6. **Election of Vice Chairman** (currently Councillor John Grantham)

7. **Election of committees**

7.1 Resolution to amalgamate Highways and Amenities committees and agree delegated powers and terms of reference

normally six or seven members

<i>Committee</i>	<i>currently Councillors</i>
Finance & Admin	<i>Chairman, Blundall, Close, Copeland, Grantham, Parton, Wright, Vice Chairman</i>
Amenities	<i>Mrs Rose Parton, Grantham, Copeland Chairman, Vice Chairman</i>
Highways	<i>Copeland, Mrs Bartlett, Mrs Bolton, Grantham, Parton, Chairman, Vice Chairman</i>
Emergency	<i>Chairman, Close, Copeland, Grantham, Mrs Rose, Wright, Vice Chairman</i>
Office /Staffing	<i>Chairman, Close, Grantham, Mrs Bolton, Parton, Wright, Vice Chairman</i>
Appeals	<i>Vice Chairman, Mrs Bolton, Parton,</i>
Grievance and Discipline	<i>Chairman, Blundall, Wright</i>

Chairmen and ex officio members in italics

8. **Signatories for finance**

Currently Cllrs Close, Grantham and Johnston excluding Councillors with a declared interest

9. **Election of working parties**

<i>Working Party</i>	<i>currently Councillors</i>
Index	<i>Mrs Bolton, Mrs Bartlett, Parton (Mrs Bryan and Mrs Murphy)</i>
Burial Grounds	<i>Mrs Bartlett, Mrs Bolton, Grantham and Wright</i>
WSSC	<i>Cllrs Copeland, Grantham, Parton and Rose</i>

10. Appointments to other bodies

previously the following were agreed

Other body	Councillor
Youth Club Management Committee	Blundall
Sports Association	Grantham, Parton,
Village Hall Management Committee	Copeland
Boyse Charity	Mrs Bartlett
Summer Playscheme	Mrs Rose
Wellesbourne in Bloom	Copeland

11. To approve Standing Orders and Financial Regulations

12. Confirmation of the minutes of the Council Meetings of 5th and 19th April 2011

13. Matters arising

14. Open session for members of the public to raise any matters of relevance to the Parish and for any Cllr with a prejudicial interest in an item on the agenda to speak on that item.

15. Finance and Administration Committee – Last meeting 18th January 2011

15.1 Approval of monthly accounts as per attached cheque list

15.2 Approval of staff salaries including overtime worked by Administrative Assistant in April 2011

15.3 Correspondence

Objection by Mr Rutherford - late adoption of the annual return including fee statement of £125 plus VAT	Clement Keys
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Objection by Mr Rutherford - objection to Christmas lights including fee statement of £170 plus VAT	Clement Keys
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15.4 Date of next meeting – 24th May 2011

16. Police

16.1 SNT Newsletter

16.2 Correspondence

17. Planning

17 Planning see attachment

16. Amenities Committee – Last meeting 22nd February 2011

16.1 Chairman's update – Cllr Mrs Rose

16.2 Wellesbourne Sports and Community building update

16.3 Sports Association

16.4 Youth Club - report from meeting held at SDC Cllr DJ/GB

16.5 Correspondence

Out door exercise classes	Barry McKenzie
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16.6 Date of next meeting 17th May 2011

17. Highways Committee – Meeting of 19th April 2011 was inquorate

17.1 Chairman's update – report appended

17.2 Proposal to spend £485 plus VAT on the laying of 14 slabs at the Newbold Road bus stop

17.3 Public Transport - Cuts to night bus service

17.4 Wellesbourne in Bloom

17.5 Correspondence

17.6 Date of next meeting – 19th July 2011

18. Office and Staffing Committee – Last meeting 18th January 2011

18.1 Date of next meeting to be agreed

19. Index of Shops and Amenities

20. Emergency Committee – Last meeting 9th November 2010

20.1 Date of next meeting to be agreed

21. Chedham's Yard

22. Parish Plan update– Cllr Copeland

22.1 Village Design Statement

Resolution to thank V4W on their efforts to produce a Village Design Statement and subject to ratification by the steering group, to endorse it for submission to SDC for formal adoption along with the Parish Plan - Cllr Copeland

22.2 Housing needs survey distribution

23. Burial Grounds update– Cllr Wright

24. Wellesbourne and Kineton Community Forum – next meeting 30 June 2011 at Gaydon Village Hall

25. Consultation Documents

26. WALC/NALC

26.1 Correspondence

27. General Correspondence

British Aerobatics Seminar – Thursday 26 th May 2011

Radamoor Lts

Christmas lights repairs – quotation for sum of £1466 plus VAT
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GS Adams

28. Cllr Exchange of Information

29. Date of next meeting 7th June 2011

17 Planning

17.1 Decisions

17.1.1 Approvals

1.

11/00121/FUL	Erection of single storey detached orangery		
At	34 Chapel Street	For	Mr Hargis

2.

10/02622/FUL	Installation of a 9,000 litre capacity bunded diesel tank and 4,500 litre capacity bunded diesel tank		
At	34 Chapel Street	For	Mr Hargis

Applications

1.

11/00658/FUL	Excavation and construction of a 1,800 cubic metre capacity slurry store		
At	Woodlands Farm, Loxley Lane	For	Mr Elliott
Officer dealing	Matthew Neal	Due date	6 th May 2011

2.

11/00778/FUL	Erection of 21 units of retirement living housing for the elderly. (13 one bed units and 8 two bed units), communal facilities, landscaping and car parking. (C3 use class)		
At	2A Stratford Road	For	McCarthy and Stone
Officer dealing	Louise Koelman	Due date	6 th May 2011

3.

11/00897/TREE	T1, T3 willow: repollard back to original pollard points		
At	20 Willow Drive	For	Mrs Parry
Officer dealing	Ruth Rose	Due date	11 th May 2011

4.

11/00881/TPO	7 no apple, 3 no plum: 10% thinning, crown reduction and reshaping		
At	The Orchard, 79A Kineton Road	For	David Gibson
Officer dealing	Ruth Rose	Due date	11 th May 2011

5.

11/00931/TREE	3 no red horse chestnut: lift crowns to clear highway by 4m T477 Leyland cypress fell, T481 sweet chestnut: lift crown to clear highway by 4m, T486 horse chestnut: reduce crown by 25% reduce adjacent chestnuts to balance		
At	Ettington Road	For	WCC
Officer dealing	Ruth Rose	Due date	12 th May 2011

17.3 Correspondence

Planning Workshop on Planning Considerations – Monday 13 June 11 -1pm	SDC
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17.4 Date of next Area Planning meeting 1st June 2011