



# WELLESBOURNE PARISH COUNCIL

*The minutes of the Council meeting on Tuesday 6<sup>th</sup> December 2011 at 7.30 pm at the Methodist Hall, Bridge Street, Wellesbourne*

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Present:

Chairman: Cllr Johnston Cllrs: Mrs Bartlett, Mrs Bolton, Blundall, Close, Kendall, Parton

Clerk: Mrs Scriven Members of public: 13 Members of Press: 0 District Cllrs: Wright

**1. Approval of Apologies for Absence** – Accepted for Cllrs Grantham, Mrs Rose, Shepherd

**2. Declarations of Interest**

Declarations of interest (personal or prejudicial) under the provisions of the LGA 2000, Parish Councils (Model Code of Conduct) Order 2001.

Cllr Mrs Bolton personal interest in the Village Hall as Buildings Trustee for the Village Hall

Cllr Close personal interest in connection with St Peters Church as a member of the church and a personal and prejudicial interest in Chedham's Yard as a Trustee

Cllr Grantham prejudicial interest in connection with Wellesbourne Conservative Club Ltd and a personal interest in all matters appertaining to Walton Estates.

Cllr Johnston personal interest as a County Councillor, in all matters regarding WCC, Hampton Lucy Grammar School Foundation as a member of the Board and Chedham's Yard as the husband of a Trustee.

Cllr Kendall personal interest as a District Councillor and as a member of Vision 4 Wellesbourne

Cllr Mrs Rose prejudicial interest in connection with the Conservative Club Ltd and the Heart of England Co-operative Society as an employee

Cllr Shepherd personal interest as a member of Vision 4 Wellesbourne

**3. Confirmation of the Order of the Agenda and identification of any items that might be resolved for confidential session** – The Chairman proposed the move of planning item 10 to immediately after Sec 6 (Broadway Malyan outline planning application) Agenda accepted

**4 Confirmation of the minutes of the Council Meetings of 1<sup>st</sup>, 8<sup>th</sup> and 29<sup>th</sup> November 2011**

The minutes of 1<sup>st</sup> and 29<sup>th</sup> November were signed as a true record by the Chairman. The minutes of 8<sup>th</sup> November item 8 second para should refer to Section 106 money could be paid in instalments and not As indicated that it would not. The minutes of the 8<sup>th</sup> November with suggested amendment were signed as a true record by the Chairman.

**5. Matters arising** - Cllr DC re amended item 8 from minutes of 8<sup>th</sup> November, said it was his understanding that SDC providing policy in new year and the figures he had previously used had now been modified extremely.

Christmas tree in the Methodist Hall – The Chairman extended his apologies on behalf of the Parish Council for any embarrassment caused to Cllr Blundall following his picture being defaced without explanation on the tree decorations. The Clerk said it was humiliating and extended her apologies to Cllr GB and his wife for any distress caused.

**6. Open session for members of the public to raise any matters of relevance to the Parish and for any Cllr with a prejudicial interest in an item on the agenda to speak on that item.**

Mr Rutherford, Chestnut Square, asked why the Parish Council had given £900 to Cllr DJ. Cllr DJ explained that this was the Chairman's allowance of 3 years. Mr Rutherford then went on to pursue the matter reading from Councillors allowances stating there is no method of payment for this expenditure and no recorded receipts for expenditure. Cllr DJ informed Mr Rutherford he had asked his question and received an answer. Cllr Mrs Bolton reminded the Chairman that members of the public do not have a right to speak at Parish Council meetings but WPC extended this to members of the public. She also reminded the Chairman that it is the Councils rule not to engage in dialogue at the meeting. **Mr Rutherford continued to interrupt and was ruled "Out of Order" by the Chairman and asked to sit down four times before adjourning the meeting via a proposal to adjourn made by Cllr DC, 2<sup>nd</sup> Cllr RB – motion carried.** After a brief recess, the meeting continued on the basis that if Mr Rutherford interrupted again he would be asked to leave, or forcefully removed if necessary from the meeting.

Mrs Bryan, Newbold Road, said she had received a complaint from a resident regarding Bakers Coaches travelling too close to pedestrians on the Walton Road, and when the driver was tackled it is alleged that he used foul language to the pedestrian. Walton Hall had been contacted but the reception had said they could not stop the coaches. Cllr Mrs VB said she believed that the coaches were being used as school transport.

Miss McDonaugh, Mountford Close, said the school traffic was still chaos.

The Chairman introduced Roger Tustain, Richard Burke and Richard Waine who were attending to give a short presentation of the Broadway Malyan plans. Following this, a number of questions were raised by the public and it was agreed that Broadway Malyan representatives would attend the planning meeting on December 13<sup>th</sup> to answer any arising queries.

## 10.2 Applications

1.

11/02703/OUT	Outline Planning Application		
At	Land at Ettington Road	For	Commercial Estates Group
Officer dealing	Jayne Cashmore	Due date	December 2011

It was agreed that due to the raft of documents appertaining to this application that a further meeting to discuss the planning application would take place on December 13<sup>th</sup>.

## 7. Objection to the Freedom of Information Commission by Mr Rutherford

7.1 Refusal to supply documentation – The Clerk explained that the information asked for by Mr Rutherford had not been refused, simply that the Council do not hold the information. Having taken advice from the FOIC directly about how to respond, Mr Rutherford was given alternative avenues that he might approach to get copy of the documentation sought. It was understood that SDC had refused.

## 8. Finance and Administration Committee – Minutes of meeting 29<sup>th</sup> November 2011 - noted

8.1 Approval of monthly accounts as per attached cheque list

The accounts were approved for payment with the exception of Centre Print, where clarification of additional charges was awaited.	Prop RB, 2 <sup>nd</sup> Cllr DC Motion carried
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8.2 Approval of staff salaries (circulated to Cllrs prior to the meeting)

These were approved for payment	Prop DK 2 <sup>nd</sup> DC Motion carried
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8.3 Year End – update Clerk – The Year End report had been returned from the External Auditor requesting explanation of variances shown.

8.4 Budget Report – Cllr Mrs RB said there was no income for Index shown and this gave the appearance of variance where there was none.

ACTION: Raise Index amounts with Mrs Tomkins	BY: Office
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8.5 Grant funding – Some of the previous claimants had not applied for grant funding to date. A budget provision had been agreed by the Finance Committee and the outstanding applications awaited.

8.5.1 Community First Responder grant – following discussion it was agreed that the request for the First Responder grant would be supported by use of the contingency fund and a small amount of reserves.

Resolution: To support application for grant funding	Prop: Cllr GB, 2 <sup>nd</sup> Cllr VB motion carried
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8.6 Date of next meeting 24<sup>th</sup> January 2012 - noted

## 9. Police

9.1 SNT Newsletter – circulated to Cllrs prior to the meeting

9.2 Correspondence - none

Cllr Mrs VB said she was disappointed with the lack of police presence when hearing in the papers of burglaries in the area and wondered what the lead time for police arrival at an incident would be.

Cllr DJ said that there was considerable policing resource behind the scenes and felt the police were selling themselves short.

It was noted the police have been forced to make cuts and this had impacted on their service at times.

## 10. Planning

10.1 Decisions - none

10.1.1 Approvals

Consent for Hedgerow Removal – application 11/02205/HRN

10.2 Correspondence

Potential Development at Ettington Road	Commercial Estates Group
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Dealt with after item 6 as agreed

10.3 Date of next Area Planning meetings 7<sup>th</sup> December 2011 - noted

**11. Amenities and Highways Committee** – meeting of 8<sup>th</sup> November 2011 cancelled

11.1 Chairman’s report – no report as resolutions below

11.2 Wellesbourne Sports and Community building:

Notes of the Working Party meeting held on 23<sup>rd</sup> November 2011 – Circulated to Cllrs

*Prior to the meeting all Cllrs had been circulated the documents for consideration in the resolutions*

11.2.1 Window Security

**Resolution to appoint a contractor as recommended by the Working Party at their meeting of 23<sup>rd</sup> November 2011. Quotations authorised as per the minutes of the meeting item 1<sup>st</sup> November 2011 (item 11.2.2)**

Company A was proposed by Cllr RP, 2 <sup>nd</sup> Cllr DC, motion carried.
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11.2.2 Architectural Drawings

**Resolution to appoint an architect to provide drawings for new external changing facilities as detailed in attached tender report.**

Company D was proposed by Cllr RP, 2 <sup>nd</sup> Cllr RB, motion carried
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**Resolution to appoint an architect to provide the architectural drawings for alteration of the site entrance and internal layout of the building to the ground and first floors, at a sum not exceeding £5,000.**

Company D was proposed by Cllr RP, 2 <sup>nd</sup> Cllr DK, motion carried
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11.2.3 Broadband Supplier

**Resolution to appoint a Zen as broadband supplier for WSCC in order to monitor the CCTV. Report appended.**

Zen was proposed by Cllr RP, 2 <sup>nd</sup> Cllr DC motion carried
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11.3 Annual Inspection of play equipment

**Recommendation to appoint a contractor to carry out an annual play inspection on behalf of the Council. Quotations attached.**

Resolution to appoint Diggley was proposed by Cllr RP, 2 <sup>nd</sup> Cllr GB, motion carried
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It was noted that Diggley were the company that had supplied the service to SDC.

Cllr Parton said that as the quotes for the removal of trees surrounding the WSCC varied enormously, this would be placed on the next agenda of the Council.

11.4 Sports Association – The Clerk said the Sports Assn had sent an email stating they did not have ownership of the goalposts removed from Dovehouse community area but were prepared to pay toward the costs of removal and storage. Following discussion, the Council agreed that the Sports Assn would not be asked to contribute but thanked for their generous offer.

11.5 Youth Club – it was noted that a 12 month extension had been granted by the Estates Management for the provision of the Youth Club building under the current agreement and noted the Youth Club accounts had been confirmed.

11.6 Wellesbourne in Bloom – Cllr DC said he had met with WIB to discuss their plans for the Jubilee celebrations by tidying/planting the island on Fletcher’s Way. Cllr RP said that bulb planting had been done at the weekend both at the library and church, courtesy of the Lions.

11.7 Constance Harris Close - Adoption of the site by SDC was to be agreed pending a few minor issues being agreed upon; but work on clearance of the overgrown shrubbery had been carried out.

The grit bin had been installed in Walton

The effluent in the river Dene continued to appear, it was noted that the landlord of the Stags Head had been notified.

<b>ACTION:</b> Check with Paul Cowley at WCC highways Dept if work carried out	By Office
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11.8 Correspondence - none

11.9 Date of next meeting to be agreed – noted

It was agreed that **a letter of thanks to be sent to the LIONS** for organisation of the lights switch on.

**12. Office and Staffing Committee – last meeting 27<sup>th</sup> September 2011 - noted**

12.1 Inquiry update (Cllr DJ) Mr Bates (a member of SDC) had agreed to act as independent adjudicator for the inquiry and to hear the reasons for the resignation of RW from the Council, and confirmation from District Cllr RW that he was content with this arrangement was awaited. District Cllr RW asked if the Clerk was content with the chosen adjudicator, she confirmed that she had agreed this at the end of October. District Cllr RW said he was awaiting details of the procedure and would write to Cllr DJ.

**13. Emergency Committee – Minutes of meeting 8<sup>th</sup> November 2011**

Cllr Mrs VB said the Chairman’s statement in the W&W News suggested the Council were to work with Walton Estates. The Clerk explained that the work is on Estate’s property and therefore the Council would require to seek permission of the landowner for the work to commence.

13.1 Date of next meeting to be agreed - noted

**14. Index – (update)** Cllr Mrs Bolton thanked all who had assisted with the deliveries and gave special thanks for Mrs Julia Lipman, who worked very hard collating the information. The Chairman congratulated the Index working party on getting the Index out to all homes once again.

**15. Village Hall**

15.1 Appointment of WPC representative for Village Hall Committee – Cllr Mrs Bolton

15.2 Village Hall update – Cllr Johnston said he advised Cllrs at the October meeting of Council that Walton Estates meeting regarding the youth club in Sept (with intervention of Rev. Kate Mier) had prompted discussion regarding the Village Hall reported in October. It had been agreed to ask a valuer to discuss with the Estates, potential for purchase of the hall and youth club for the economic well being of the precinct. It was agreed that a special meeting in January be arranged – date to be agreed. Cllr Mrs VB said the notes of the meeting were marked as “informal meeting”, but felt strongly that the meeting was not informal as she believed important financial discussions were required which should be considered by the full Council. The Clerk explained that they were her personal and informal notes taken at the meeting which she attended at short notice in order that there would be a written record of the discussion that had taken place. The Chairman confirmed that the Council had resolved some time ago to seek to acquire the hall for the parish and there had been two offers made which had been rejected. The Council were then informed that the Estates had further proposals which also saw the agreement to permit the youth club to continue to use their facilities for a further 12 months which gave the hall group further time to work on future sustainability for which he said, he made no apology. Cllr Mrs VB expressed her discontent at the hall being discussed under the heading Youth Club in the previous minutes and stated it should be in a category of its own due to the importance of the matter and said as an elected Councillor she was surprised and disgusted not to be included in the meetings. Cllr DJ explained that the Council were fully informed, no decisions were taken and that a full report was made to the Council during the October meeting.

**16 Wellesbourne and Kineton Community Forum**

16.1 Report of meeting held on 17<sup>th</sup> November at Moreton Morrell Primary School – Cllr DC said he had been elected Chairman of the Forum, Simon Jackson was elected Vice Chairman. It was noted that the police were having a campaign in Wellesbourne regarding anti-social behaviour in the village and a **new contact number for the police – 101** for NON emergency calls was now in place.

**17. Consultation Documents**

17.1 Warwickshire Library opening hours consultation – it was noted that some of the questions on the consultation document were very personal & non essential to the consultation on libraries. Cllrs felt gender, race and sexual orientation questions were non essential to the consultation, & concern was raised as to how many replies had been abandoned due to personal information requested.

Resolution: Option B proposed Cllr Mrs RB, 2<sup>nd</sup> Cllr RP motion carried

**18. WALC/NALC**

18.1 Correspondence

Newsletter ADH 97/11	WALC
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Noted

Financial Clinic and Update on Financial Matters Training event for Clerks and Councillors: 19 <sup>th</sup> January 10.30 -1.30 at Studley Village Hall at cost of £35 per delegate	WALC
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The Clerk asked to attend this training, Cllrs approved her attendance.

**19. General Correspondence**

Cllr DJ said SDC had written to Parish Council's requesting £2000 of funding toward CCTV cameras.

**20. Cllr Exchange of Information**

Cllr DC said 774 Charlecote Park tickets had been issued. It was noted there had been a theft from the workmen's site at Chedham's Yard, and that the thieves had walked into the buildings. There would be 3 new Trustees by January & on 17<sup>th</sup> December a public event was planned "Santa's secret workshop"

**21. Date of next meeting 3<sup>rd</sup> January 2012 -Noted**

There being no further business to discuss, the meeting closed at 9.45pm

Chairman...Cllr Johnston.....

Signed.....

Date.....