



WELLESBOURNE PARISH COUNCIL

The minutes of the Finance and Administration Committee of the Council meeting on Tuesday 27th September 2011 at 7.30pm at the Parish Council Office, 2 School Road, Wellesbourne

Present:

Chairman: Cllr Johnston Councillors: Blundall, Grantham, Parton, Wright Clerk: Mrs Scriven
Members of Public: 0 Members of Press: 0

1. Approval of Apologies for Absence - Apologies were given and approved for Cllr Close

2. Declarations of Interest

Declarations of interest (personal or prejudicial) under the provisions of the LGA 2000, Parish Councils (Model Code of Conduct) Order 2001.

Cllr Grantham prejudicial interest in connection with Wellesbourne Conservative Club Ltd and all matters appertaining to Walton Estates.

Cllr Close personal in connection with St Peters Church as a member of the church and a prejudicial interest in Chedham's Yard as a Trustee

Cllr Wright personal interest as a District Councillor and in connection with the CAB and the Methodist Hall

Cllr Johnston personal interest as a County Councillor, in all matters regarding WCC, Hampton Lucy Grammar School Foundation as a member of the Board and Chedham's Yard as the husband of a Trustee.

3. Confirmation of Order of Agenda items and to determine if any items should be held in confidential session – Agenda Confirmed

4. Confirmation of the minutes of 18th January 2011 & 24th May 2011.

Minutes of 18th January accepted and signed as true record

Minutes of 24th May accepted with amendment from full council meeting signed as true record

5. Matters arising - none

6. Open session for members of the public to raise any matters of relevance to the Parish and for any Cllr with a prejudicial interest in an item on the agenda to speak on that item - none

7. Year end 2010/11

7.1 Update from Clerk – The External Auditor had raised several queries in the 2009/2010 which would require clarification from the accountant. The 2010/2011 accounts had been cleared by the Internal Auditor and had now been sent to the External Auditor.

8. Budget update

8.1 Report update from Mrs Tompkins – It was noted that Designated Reserves were not included in the report.

ACTION: Ask for additional column to be added for designated reserves

BY: Clerk

9. Update on objections made by Mr Rutherford

9.1 Report by Clerk – A letter requesting further information regarding Chedham's Yard had been received, also notifying that a Public Interest Report would be compiled. This would come to the Parish Council for comment and amendment prior to publication.

Cllr Johnston was to draft a letter to go to WALC regarding the solicitor advice given to WPC versus the opinion of Clement Keys Counsels advice.

ACTION: Letter and appendix to go to WALC

BY: Cllr DJ (Letter) copy documents (Clerk)

10. Dene Valley Finances – negotiations continued with SDC regarding refund of monies expended by the Parish Council. Section 106 claim continued, work was progressing towards evidencing a claim for the release of the Section 106 to WPC.

10.1 WSCC – update – I was noted that the legal representative who was to review the Tender documents was no longer able to do so. As a result, it was noted that another legal advisor would be sought by Tim Wall, Consultant.

11. Medium term future planning – It was agreed to contact Alcester, Shipston, Southam & Studley, asking for a copy of the budget/precept information with a view to benchmark WPC cost management. At year end vire forward into the new budget headings any reserves.

12. Future Schedule of Finance Meetings – Budget meeting in October and November to discuss and finalise accounts ready to agree precept request at the December meeting of Full Council.

13. Date of next meeting October (date to be agreed) & 29th November 2011

There being no further business to discuss, the meeting closed at 8.30pm

Chairman... Cllr Johnston.....

Signed.....

Dated.....

DRAFT