

# WELLESBOURNE PARISH COUNCIL

*The minutes of the Full Council meeting on Tuesday 6<sup>th</sup> September 2011 at 7.30 pm  
at the Methodist Hall, Bridge Street, Wellesbourne*



## **Present:**

**Chairman:** Cllr Johnston **Clerk:** Mrs Scriven **Members of the public: 9** **Members of the press: 0**  
**Councillors:** Mrs Bartlett, Blundall, Mrs Bolton, Grantham, Kendall, Wright

The Chairman said the Council had been made aware that the local press officer from the Herald Miss Rebekah Smith, had moved to a Northampton Press Office and no replacement had yet been introduced. He expressed thanks on behalf of the Parish Council for her hard work on the parish events.

## **1. Approval of Apologies for Absence** – apologies given & accepted from Cllrs DC & Mrs BR

## **2. Declarations of Interest**

Declarations of interest (personal or prejudicial) under the provisions of the LGA 2000, Parish Councils (Model Code of Conduct) Order 2001.

Cllr Mrs Bolton personal interest in the Village Hall as Buildings Trustee for the Village Hall

Cllr Close personal interest in connection with St Peters Church as a member of the church and a personal and prejudicial interest in Chedham's Yard as a Trustee

Cllr Grantham prejudicial interest in connection with Wellesbourne Conservative Club Ltd and a personal interest in all matters appertaining to Walton Estates.

Cllr Johnston personal interest as a County Councillor, in all matters regarding WCC, Hampton Lucy Grammar School Foundation as a member of the Board and Chedham's Yard as the husband of a Trustee.

Cllr Kendall personal interest as a District Councillor and as a member of Vision 4 Wellesbourne

Cllr Mrs Rose prejudicial interest in connection with the Conservative Club Ltd and the Heart of England Co-operative Society as an employee

Cllr Wright personal interest as a District Councillor and in connection with the CAB and the Methodist Hall

## **3. Confirmation of the Order of the Agenda and identification of any items that might be resolved for confidential session** - The agenda was confirmed

## **4 Confirmation of the minutes of the Council Meetings of 2<sup>nd</sup>, 9<sup>th</sup>, 22<sup>nd</sup> August 2011**

Meetings of 2<sup>nd</sup> Cllr Mrs RB said pg 23 item 7.2, sentence to stop at the word QC. Agreed

The minutes were accepted as a true record and signed by the Chairman.

Meetings of 9<sup>th</sup> were accepted as a true record and signed by the Chairman.

Meetings of 22<sup>nd</sup> were accepted as a true record and signed by the Chairman.

## **5. Matters arising**

5.1 Advertisement of vacancy for a Parish Councillor – notice was given that the vacancy would be advertised on 7<sup>th</sup> September until 27<sup>th</sup> September. (it was noted that Mrs Copeland had been informed of the advertisement as a courtesy)

5.2 Press release Mr Rutherford – Noted

## **6. Open session for members of the public to raise any matters of relevance to the Parish and for any Cllr with a prejudicial interest in an item on the agenda to speak on that item.**

### **Open session for members of the public to raise any matters of relevance to the Parish and for any Cllr with a prejudicial interest in an item on the agenda to speak on that item.**

Mr Rutherford, Chestnut Square, asked why the letter from Mr Teuten was not on the agenda as correspondence for discussion and asked how the Council felt about the possibility that he may sue the Council got libel. The Chairman asked if these comments were his own or another persons, and asked how he had come by the information, Mr Rutherford said he "came upon it". The Chairman said it would be considered if and when it needs to be considered.

Mr Podbury, Kineton Road, asked why the Council have so many extra-ordinary meetings, why they were not advertised as much as the other Council meetings and held in the WPC offices rather than the Methodist Hall which was more accessible than the Council offices. The Councillors

explained that because planning applications arrive at all times of the month and are date sensitive, extra-ordinary meetings of the Council had to be scheduled as they cannot await decision at the next meeting of the full Council, likewise, authorisation of contract work and such like may also fall in between scheduled meetings. Cllr Mrs RB said if extra-ordinary meetings were not convened then the Parish Council would have to have a planning committee which is something the Council have always been against.

Mr Podbury asked about the implications of parking raised by the planning application from Mr & Mrs Coles. He said there was little enough parking provision in Wellesbourne and that the Parish Council should ask SDC to provide adequate parking in the village. Councillors explained that parking would have to be paid for and any parking restrictions would need to be enforced.

Mr Rose, Grange Gardens, said that the Flexibus 500 had been replaced by the 505 which had been an extended timetable and was being well used by residents and asked if the residential homes might be informed.

## 7. Objections to the External Auditor by Mr Rutherford

7.1 Correspondence from Clement Keyes regarding decisions on the following objections:

Payment made to Saturn Projects	Objection not upheld
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**Noted**

Objection regarding audit of accounts for year ending March 09	Cost to Council £320(net)
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**Noted**

Objection regarding audit of accounts for year ending March 10	Cost to Council £385(net)
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**Noted**

Objection in connection of appointment of Project Assistant Mrs Dane	Cost to Council £325 (net)
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**Noted**

## 8. Finance and Administration Committee

8.1 Approval of monthly accounts as per attached cheque list

Cllr RW abstained from voting (declared personal interest in connection with the Methodist Hall) as cheque number 105029 appertained to the Methodist Hall.

These were approved for payment – prop JG, 2 <sup>nd</sup> Cllr DK	Motion carried
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8.2 Approval of staff salaries

These were approved for payment – prop JG 2 <sup>nd</sup> RB	Motion carried
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8.3 Date of next meeting moved to – 27<sup>th</sup> September 2011 - noted

## 9. Police

9.1 SNT Newsletter – circulated to Councillors prior to the meeting.

9.2 Correspondence – Letter to Chairman of the Chief Executive had remained outstanding whilst decision on the change of use for the Police Station was awaited.

Action: Letter to go to Andrew Winters regarding the loss of the police stn	By Cllr DJ
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The Clerk had written to Supt. McNevin regarding concerns about the disengagement of policing in Wellesbourne and the offer of partnership working with the SNT.

Cllr RW said he had met and spoken to Sgt Thomas who is head of the Wellesbourne SNT and who welcomed the opportunity to meet with the Council to discuss the options available. He thanked Cllr RB for her sterling attempt to persuade the planners to retain the building as a police station for the community at the EAPC.

## 10. Planning

10.1 Decisions

10.1.1 Approvals

1. Noted

11/00975	Proposed two storey side extension, single storey rear extension and canopy roof to front		
At	7 Mountford Close	For	Mr & Mrs Whitnall

2. Noted

11/00974/FUL	Proposed erection of porches to front and side and erection of chimney to side		
At	148 Dovehouse Drive	For	Mr Phillips

3. Noted – Cllr RB said SDC agreed with comments of WPC at the EAPC and declined the application.

11/01105/FUL	Removal of existing fire escape walkway and ladder structure to flat roof and replace with new external fire escape staircase and walkway		
At	1 Kineton Road	For	Barclays Bank

4. Noted

11/00951/FUL	Proposed two storey and single storey extensions to side and rear and single storey extension to front		
At	4 Willow Drive	For	Mrs Prenton-Jones

5. Noted

11/01373/FUL	Change of use from sui generic (police station) to C3 dwelling house use		
At	Wellesbourne Police Station	For	Warks Police

10.1.2 Refusals

1. Noted

11/01037/FUL	Erection of two storey house		
At	26 Kineton Road	For	Mr Rose

10.2 Applications

1.

11/01709/DEM	Demolition of existing garage and redundant sub station and construction of 2 no. retail units with 3 no flats above and behind with associated car parking to rear		
At	Wellesbourne Garage	For	Mr & Mrs Cole
Officer dealing	Dan Charles	Due date	7 <sup>th</sup> September 11

Support application for business and residential development at this site, on condition that it accords with existing building material – upper floor residential properties should have Georgian windows to match existing

2.

11/01708/FUL	Demolition of existing garage and redundant sub station and construction of 2 no. retail units with 3 no flats above and behind with associated car parking to rear		
At	Wellesbourne Garage	For	Mr & Mrs Cole
Officer dealing	Dan Charles	Due date	7 <sup>th</sup> September 11

Support application for business and residential development at this site, on condition that it accords with existing building material – upper floor residential properties should have Georgian windows to match existing

3.

11/01598/FUL	Single storey extension to rear elevation		
At	6 Sunderland Place	For	Mrs Hawtin
Officer dealing	Ann Banks	Due date	12 September 11

No objection

4.

11/01881/TPO	T1 Robina; reduce crown by 30% and shorten back crown to give 2m clearance of roof. Lift crown by removing two lowest branches. Remove deadwood.		
At	Beaufort House, 7 Charlecote Fields	For	Mrs Kilgannon
Officer dealing	Ruth Rose	Due date	14 September 11

No objection

5.

11/01888/TREE	2 no willow: lift crown over fruit trees and shorten back limbs overhanging neighbours garden.		
At	4 Peacock Court	For	Niall Conway Treework
Officer dealing	Ruth Rose	Due date	14 September 11

No objection

6.

11/01725/FUL	Installation of a conservatory to the rear of the property		
At	9 Oxford Way	For	Mr Palmer
Officer dealing	Ann Banks	Due date	13 September 11

No objection

7.

11/01878/FUL	Change of use of half of first floor office (Class B1) to form a flat (Class C3)		
At	Penmans, First Floor, The Precinct	For	Walton Estate Trust
Officer dealing	Alison Young	Due date	15 September 11

No objection

10.2 Correspondence -

Potential Development at Ettington Road	Commercial Estates Group
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10.3 Date of next Area Planning meeting - 14<sup>th</sup> September 2011

Following discussion, the Council agreed they did not want a pre-meeting with CEG but would meet on 19<sup>th</sup> at the public open day.

Action: Write/email company to decline offer to pre-meet CEG informing them they will attend the public meeting.	BY: Office
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## 11. Amenities and Highways Committee

11.1 Chairman's update – Cllr Parton (appended) – Damage on both recreation grounds was reported, the bus stop slabs had been installed and repair of the hole in the verge on Newbold Road had been carried out. Estimate for the removal of the dead tree at the white bridge had been requested.

11.2 Wellesbourne Sports and Community building – report from Working Party

Orbit Heart of England had kindly done some work at the site, the outside was swept and weeded, the inside had been repainted, the false ceiling, bar and flooring tiles removed, and the interior lighting enhanced.

Action: write letter of thanks to Orbit Heart of England	By: Cllr RP
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The roof repairs would commence shortly.

11.3 Tender information for prospective operators of centre – documents had been prepared but were subject to amendment, and not all information would be given to the attendees until revised.. It was hoped to get them approved quickly to avoid unnecessary delay. Four companies would be attending the open day and figures were anticipated in October ready to be considered at the budget meeting in December. Costings on the structural survey were awaited.

11.4 Sports Association – nothing to report Date of AGM - unknown

11.5 Youth Club – Cllr GB said that Malkit Thiara (Youth Leader) would continue to offer Wellesbourne one day a week at least until Christmas. Cllr DJ said he had received an invitation to meet Walton Estates regarding the village hall. There had been no communication since January but he said if the Council were content, then he was prepared to meet with Marcus Faulkner along with the Clerk and report on the discussions. Agreed by all.

11.6 Provision of warning signs at bend on Walton Road by the ford at a cost of £60 per sign  
The Clerk said that Mr Byrne (WCC Highways) said road safety signs could be provided for the bend by the ford on Walton Road but there was no budget to purchase them but WCC would install them should WPC wish to purchase them. (Added to Highways meeting list)

11.7 Wellesbourne in Bloom – The Wild Life Garden at St Peter's Church was to be launched on 24<sup>th</sup> Sept between 10am – 3.00pm, all were welcome to attend. Cllr RP said there had been excellent partnership work between WIB/the Church/Wildlife trust and congratulated WIB on their hard work. Results of the "In Bloom" judging would be announced in Wolverhampton Sept 15<sup>th</sup>.

11.8 Date of next meeting 08 November 2011 (moved to new date) Noted

## 12. Office and Staffing Committee

12.1 Date of next meeting – 27<sup>th</sup>~September 2011 (moved to new date) Noted

## 13. Emergency Committee – Last meeting 9<sup>th</sup> November 2010

13.1 Date of next meeting to be agreed

Action: Arrange date for a meeting	By: Office
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14. **Parish Plan/Village Design Statement-** update Cllr DK said work continued on the Parish Plan which awaited printing. Software was awaited in order to scan in the Village Design Statement, the next update meeting was to be 8<sup>th</sup> September.

Cllr Mrs RB said she had been surprised that at the EAPC meeting the VDS was not mentioned in applications for new planning and informed the attendees that the VDS should automatically be consulted.

15. **Burial Grounds** - update Cllr RW said excavations would begin on Wed 7<sup>th</sup> Sept, the footpath would be done first in time for the opening by the Bishop of Coventry, the pillars would be done following the opening ceremony.
16. **Wellesbourne and Kineton Community Forum** – next meeting 8<sup>th</sup> September 2011 Cllr DJ said Cllr DC would be chairing the meeting and had asked for his comments to be passed to the public, that should they have any query they wished to raise to contact him prior to the meeting. Cllr GB said he had been disappointed that although the Forum had laid on free transport, to date there had been no takers.
17. **Wellesbourne Housing Needs Survey**  
Cllr RW said WPC should submit a copy of this to SDC. Concern was raised by several Councillors who had been informed by residents that they felt it was unfair that persons coming from other areas not local to Wellesbourne were getting housed ahead of local people. Cllr Mrs Main explained that only after the first line bidding was it offered to a wider list, several Parish Councillors disagreed with this statement. Cllr DJ said research had shown that first line bidding was not necessarily the best mechanism to deal with local housing needs.

**18. WALC/NALC**

18.1 Correspondence

Being a good Councillor and Clerk	Sat 8 October at Leamington Town Hall
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**Noted**

**19. Consultation Documents**

SDC Grounds maintenance contract	Technical Services SDC
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Following discussion the Council agreed that all responses should be the middle ground service, with comment regarding the quality of cut.

Action: Respond to SDC form	By: Cllr RP
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Gypsy, Traveller and Showpeople's Housing Needs and Sites Study	SDC
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**Noted**

**20. General Correspondence**

Diamond Jubilee and Queens Award for Voluntary Service	Warks Lieutenancy Office
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On next agenda

Diamond Jubilee Celebrations – lighting of beacons	SDC
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On next agenda

Invitation to "At Home" reception at Shire Hall	Sat 17 September 6.30 pm - 8.30pm
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No nominations were made.

**21. Cllr Exchange of Information**

Cllr Mrs VB said coaches from Walton Hall continued to come through the village over the small bridge which now had cracks appearing in its structure. Cllr DJ said he would raise this at the same time as discussion about the winter gritting.

**22. Date of next meeting 4<sup>th</sup> October 2011 - noted**

**There being no further business to discuss the meeting closed at 9.37pm.**

**Chairman: Cllr Johnston**

Signed.....

Dated.....