

WELLESBOURNE PARISH COUNCIL

Minutes of the Council meeting held on Tuesday 1st March 2011 at 7.30 pm at the Methodist Hall, Bridge Street, Wellesbourne



Present: Chairman: Cllr Johnston, Cllrs Mrs Bartlett, Mrs Bolton, Mrs Rose, Blundall, Close, Copeland, Grantham, Parton and Wright Acting Clerk: Mrs Lipman
Members of the public: 9 Members of the press: 1

1. Approval of Apologies for Absence – there were none

2. Declarations of Interest

Declarations of interest (personal or prejudicial) under the provisions of the LGA 2000, Parish Councils (Model Code of Conduct) Order 2001.

Cllr Mrs Bolton personal interest in the Village Hall as Buildings Trustee for the Village Hall

Cllr Grantham prejudicial interest in connection with Wellesbourne Conservative Club Ltd and a personal interest in all matters appertaining to Walton Estates.

Cllr Close personal interest as a District Councillor and in connection with St Peters Church as a member of the church and a personal and prejudicial interest in Chedham's Yard as a prospective Trustee. Personal interest in item 17, Xmas Lights as the contractor was known to him.

Cllr Wright personal interest as a District Councillor and in connection with the CAB and the Methodist Hall

Cllr Mrs Rose prejudicial interest in connection with the Conservative Club Ltd.

Cllr Johnston personal interest as a County Councillor in all matters regarding WCC and Hampton Lucy Grammar School Foundation as a member of the Board and a personal interest in Chedham's Yard as the husband of a Trustee.

Cllr Copeland personal and prejudicial interest in Chedham's Yard as a prospective Trustee

3. Confirmation of the Order of the Agenda and identification of any items that might be resolved for confidential session –It was confirmed

4 Confirmation of the minutes of the Council Meetings of 1st, 15th and 22nd February 2011

Cllr GB asked that he be listed as attending the meeting 1st February and voting with the motion at item 5, Cllr TC asked the word "was" be inserted at item 14.1. The minutes of 1st, 15th and 22nd February were then signed as a true record by the Chairman.

5. Matters arising

Cllr DJ had spoken to Ian Prosser (President of WALC) regarding the behaviour of Cllr Lowe. He clarified that Cllr Lowe had not been appointed as a trouble shooter for WALC. Any files Cllr Lowe had, had been as an interested Cllr and not as a representative of WALC. He said that neither he nor WALC had any knowledge of the content of the files. Cllr Lowe had agreed to meet the Council to discuss the content of the files. Cllrs agreed to accept Cllr Lowe's offer to meet at an open meeting for all Cllrs. Cllrs also agreed that if the meeting held in November with WALC was reconvened the Clerk and Bill Robinson should be present.

6. Open session for members of the public to raise any matters of relevance to the Parish and for any Cllr with a prejudicial interest in an item on the agenda to speak on that item.

Mr Rutherford, Chestnut Square, said that he had been accused of wasting £4,000 of public money with expenditure relating to objections to WPC external auditor. He alleged that the Council had used £25,000 of residents' money in settling two court actions caused by Cllrs' mistakes. He gave details of parties and amounts said to be involved.

Mrs Stewart, Cherry Orchard, complained at the prevalence of dog fouling in Cherry Orchard. She asked if CCTV could be used to catch the culprit. She also informed the Council of a scheme run by Kineton PC to reward residents for information that led to a successful prosecution.

Mr Rose, Grange Gardens, told the Council of difficulties faced by the driver of the 500 bus when it called at Farrington Court. The parking of vehicles on both sides of the road meant that it was impossible for the bus to get close to the sheltered housing. He said that an ambulance or fire engine would have the same problem.

7. Resignation of Cllr Rutherford

Cllr DJ informed the public of the resignation of Cllr Rutherford. Advice would be obtained from Graham Raspin on the procedure to be followed in order to fill the vacancy.

8. Parish Plan (Draft 4 appended) – Cllr Copeland

Cllr JG voiced the Council's appreciation for all the work done by the Vision 4 Wellesbourne team. Cllr RW thought liaison with businesses should merit high priority but it was explained that only the top priorities would be labelled as "top" or "high", there would be no medium or low priorities. It was also suggested that an audit of the Village Voices Appraisal should appear at some point in the document.

**Resolution to endorse draft 4 of the Parish Plan for Wellesbourne prepared by the steering group of Vision 4 Wellesbourne ready for submission to SDC for formal adoption.
Prop Cllr TC 2nd Cllr JG all in favour – motion carried.**

9. Finance and Administration Committee – Last meeting 18th January 2011

9.1 Approval of monthly accounts as per attached cheque list including a revised settlement payment of £887.68 (inc VAT) to CF Asset Finance for photocopier

Prop Cllr DJ 2nd Cllr JG – all in favour – motion carried

9.2 Approval of staff salaries including overtime worked by Mrs Lipman and Mrs Dane from June 2010 until February 2011 during the Clerk's absence as per attached sheet.

Prop Cllr DJ 2nd Cllr JG – all in favour – motion carried

Cllr RW asked for clarification regarding the reimbursement of monies paid by WPC form HLF and Restoration. It was confirmed that HLF had paid for all claims, a claim from Restoration was expected and there was currently a surplus in the WPC account.

9.3 Date of next meeting – 24th May 2011 - noted

10. Police

10.1 SNT Newsletter – this was not available

10.2 Correspondence – there was none

Cllr DJ said he was trying to arrange a meeting between the Chief Constable, the Chair of the Police Authority and the police representative on the Community Forum to identify possible resources that could be made available to the Police Authority in order to safeguard an effective police presence in the Wellesbourne area.

Cllr RW said the proposal to cut CCTV control staff in Stratford had been approved. All Cllrs agreed that failure to operate the system 24/7 was a retrograde step for both Stratford and Wellesbourne. The Council considered its restatement should be a high priority if resources should become available.

11. Planning

11.1 Applications

1.

11/00121/FUL	Erection of a single storey orangery		
At	34 Chapel Street	For	Mr & Mrs Hargis
Officer dealing	Alice Cosnett	Due date	8 th March

The Council made no objection

2.

11/00289/TPO	T1 Ash fell		
At	2 Charlecote Fields	For	Mr Coton
Officer dealing	David Wyatt	Due date	7 th March

The Council objected to the felling of trees in this location

3.

11/00050/FUL	Change of use of ancillary visitor facility (connected to D2 used Wellesbourne Mill) to A3 café and restaurant and proposed change of use of equine barn to sensory play barn (D2 use) with construction of linked walkway		
At	Wellesbourne Water Mill	For	Ingleby Foundation
Officer dealing	Jayne Cashmore	Due date	15 March

The Council raised no objection to the application provided a tarmac footpath is created to link the site to the village centre. The applicant states that the site is easily accessible on foot from Wellesbourne but there is no footpath along the Kineton Road at that point.

4.

11/00254/LBC	Construction of single storey building to accommodate generator and linen store		
At	Walton Hall	For	Barcelo UK
Officer dealing	Gary Moss	Due date	15 March

The Council raised no objection to this application

5.

11/00257/LBC	Retrospective application for the construction of 2 wooden buildings (shown on block plan as shed and shed 3a) used for the maintenance and daily operations of the hotel located at the south east corner of the site		
At	Walton Hall	For	Barcelo UK
Officer dealing	Gary Moss	Due date	15 March

The Council objected to the retrospective nature of this application. It strongly felt the applicant should have pursued the proper planning channels but suggested the planning officer should decide on the appropriateness of the building work

6.

11/00255/FUL	Retrospective application for the construction of 7 wooden buildings used for the maintenance and daily operations of the hotel located in the south east corner of the site		
At	Walton Hall	For	Barcelo UK
Officer dealing	Gary Moss	Due date	16 March

The Council objected to the retrospective nature of this application. It strongly felt the applicant should have pursued the proper planning channels but suggested the planning officer should decide on the appropriateness of the building work

7.

11/00258/FUL	Retrospective application for the retention of the hotel waste compound located at the south east corner of the site, including: 2m high close boarded fence, cardboard compactor, general waste compactor, two steel containers, general waste skip and glass/metal recycling skip		
At	Walton Hall	For	Barcelo UK
Officer dealing	Gary Moss	Due date	16 March

The Council objected to the retrospective nature of this application. It strongly felt the applicant should have pursued the proper planning channels but suggested the planning officer should decide on the appropriateness of the building work

8.

11/00249/FUL	Construction of single storey building to accommodate generator and linen store		
At	Walton Hall	For	Barcelo UK
Officer dealing	Gary Mosws	Due date	16 March

The Council did not object to this application

9.

10/02622/FUL	Installation of a 9000 litre capacity bunded diesel tank and a 4500 litre capacity bunded diesel tank		
At	Unit 20 Wellesbourne Park	For	360 Creative Events Service
Officer dealing	Matthew Neal	Due date	16 March

The Council raised no objection to this application provided the bund structure is suitable for total containment and drainage should a leak occur. The Council consider it essential that a catchment pit and filtration system should be in place to prevent leaching of fuel into the storm water system should a leak occur.

10. Elms Farm, Land north of B4087, near Newbold Pacey Warwickshire proposed solar PV Project.

Request for scoping opinion under regulation 10 of the town and Country Planning (environmental Impact Assessment) (England and Wales) Regulations 1999

The Council had discussed this application at the meeting 22nd February 2011. In addition to previous objections Cllr TC mentioned the visual impact of major security fencing around the site.

11.3 Correspondence

SDC Local Development Framework- Invitation to Core Strategy Consultation Workshop	SDC
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Cllrs were asked to notify the acting Clerk if they wished to attend.

11.4 Date of next Area Planning meeting 15th March 2011 noted

12. Amenities Committee – Minutes of the meeting of 22nd February 2011 - noted

12.1 Chairman's update – Cllr Mrs Rose – report appended

12.2 Sports Association

12.3 Youth Club

12.4 Wellesbourne Sports and Community building update

Resolution to prepare tender documentation for work to make the building safe, secure and watertight in response to the condition survey and inspection by the insurance company. Proposed Cllr RR 2nd Cllr RP all in favour, motion carried

Resolution to seek expressions of interest from residents to join an Advisory Group to explore options for the future use of the building and its management structure. Proposed Cllr RR 2nd Cllr DJ, all in favour, motion carried.

12.5 Consideration of application to designate land in Willow Drive opposite Linden Avenue and land between Elliott Drive and A429 as public open space.

It was agreed that the Council should support this initiative. It was noted that there would be a need to identify a budget if it was pursued.

12.6 Correspondence – there was none

12.7 Date of next meeting 17th May 2011

13. Highways Committee – Last meeting 25th January 2011

13.1 Chairman's report appended

Cllr TC reported that the traffic survey at the Newbold Road chicane had shown that there had been a significant reduction in the number of cars speeding in and out of the village. Graham Stanley had indicated that the situation was under review and additional white lines may be added to the carriageway by the build out so that the opening appeared narrower.

13.2 Wellesbourne in Bloom – report appended

13.3 Correspondence

An email had been received showing photographic evidence of HGVs in Chestnut Square. The acting Clerk was to pursue this with the company concerned.

13.4 Date of next meeting – 19th April 2011 - noted

14. Office and Staffing Committee – Last meeting 18th January 2011

14.1 Chairman's update

Cllr DJ reported that the Clerk anticipated returning to work in early April.

Cllrs DC and TC left the meeting

**14.2 Resolution to transfer employment contracts for the Heritage Project Officer and Project Assistant from WPC to Chedham's Yard Trust under TUPE regulations
Prop Cllr DJ 2nd Cllr JG – all in favour, motion carried**

14.3 Request from RFO that wages for the Heritage Project Officer and Project Assistant should be continued to be paid by WPC until the end of March 2011 in order to facilitate year end accounting.

This was noted

Cllrs DC and TC returned to the meeting

14.4 Office Telephone/Broadband contract – report appended

It was agreed to change the office telephone/broadband provision as per the recommendation in the appended report, i.e. the Council remove the current fax line, run the broadband from one of the phone lines and move to the BT Business package for a period of 2 years

Prop Cllr JG 2nd Cllr TC all in favour – motion carried

14.5 Date of next meeting to be agreed - noted

15. Emergency Committee – Last meeting 9th November 2010

Cllr RW said the Newbold brook flood defences had begun.

It was noted that Exercise Watermark was imminent.

15.1 Date of next meeting to be agreed

16. Chedham's Yard

16.1 Chairman's Report – Cllr Close

Cllr GB reported that a resident of Church Walk had complained that they had not received any information from the Trust for a considerable time. Cllr DC said contact had been made with all residents that week.

16.2 Correspondence – there was none

17. Xmas Lights

17.1 **Resolution to appoint GS Adams to carry out a test on all the Xmas lighting displays and to PAT test all office electrical equipment at a cost of £420 plus VAT, the sum to be paid from the Xmas lights budget underspend.**

Prop Cllr DJ 2nd Cllr RP all in favour – motion carried

18. **Housing Needs Survey** – example survey and letter appended

18.1 Approval of letter of explanation – this was approved

19. Mr Muggeridge Fair

Request to bring fair to Wellesbourne in 2011 – dates to be confirmed later

Prop Cllr DJ 2nd Cllr JG all in favour – motion carried

20. Burial Grounds – Cllr Wright

The specification for the new footpath was awaited from the architect. Once received tenders would be invited.

21. Wellesbourne and Kineton Community Forum

21.1 Date of next meeting Thursday 3rd March at Wellesbourne Primary School - noted

22. WALC/NALC

A Community Right to Challenge noted	WALC
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A Community Right to Buy noted	WALC
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23. General Correspondence

Dog attacks noted	Sophie Peacock
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Fostering in Warwickshire noted	WCC
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24. Councillors Exchange of Information

Cllr DC gave information regarding a Flood Prevention exhibition at SDC on Wednesday 9th March. Cllr GB said there were discussions taking place with David Morgan regarding funding for a youth worker. The silver surfer scheme had lost the funding for an administrator but the service was to be co-ordinated by Age Concern.

Cllr DJ said there would be a reduction in the library service. Hours were likely to reduce to 20-29 hours/ week. It was hoped to retain the weekend and evening service. There would be a reduction in the opening hours of the household waste site of 2 weekdays per week. The Council agreed they would press for Tuesday and Thursday. There was also likely to be a significant reduction in the County Links services.

Cllr JG said he had been present at the AGM of the allotment association. The Chairman of the Association had said that they appreciated the support of WPC and were in agreement with WPC on the way forward.

25. Date of next meeting: 4th April 2011 – noted

Meeting ended at 10.15 pm

Chairman: Cllr Johnston

Signed

Date