

# WELLESBOURNE PARISH COUNCIL

*Minutes of the Emergency Committee of the Council meeting held on Tuesday 9<sup>th</sup> November 2010 at the Parish Council Office, 2 School Road, Wellesbourne*



**Present:** Chairman: Cllr Johnston, Cllrs: Close, Copeland, Grantham, Parton and Wright  
Peter Coxhill (Asset Systems Management Team Leader, Environment Agency, Midlands Region)  
Peter Bones (Flood Risk Manager WCC), Mick Potter (Assistant Manager of the Emergency Planning Unit, WCC)  
Acting Clerk: Mrs Lipman, Members of the public: 2, Members of the Press: 0

1. **Apologies:** Cllr Mrs Rose

2. **Declarations of Interest**

Declarations of interest (personal or prejudicial) under the provisions of the LGA 2000, Parish Councils (Model Code of Conduct) Order 2001.

Cllr Mrs Bolton personal interest in the Village Hall as Buildings Trustee for the Village Hall

Cllr Grantham prejudicial interest in connection with Wellesbourne Conservative Club Ltd and all matters appertaining to Walton Estates and a personal interest as Chairman of the Conservative Club at item 8.

Cllr Close personal interest as a District Councillor and in connection with St Peters Church as a member of the church

Cllr Wright personal interest as a District Councillor and in connection with the CAB and the Methodist Hall

Cllr Mrs Rose prejudicial interest in connection with the Conservative Club Ltd.

Cllr Rutherford personal interest in parking matters in relation to Chedham's Yard and a prejudicial interest in letters to the External Auditor in relation to complaints submitted.

Cllr Johnston personal interest as a County Councillor in all matters regarding WCC

3. **Confirmation of Agenda:** it was confirmed

4. **Confirmation of Minutes** of Committee Meeting of 10<sup>th</sup> February 2009  
These were agreed to be a true record of the meeting and signed unopposed.

5. **Matters arising:** there were none

6. **Open session** for members of the public to raise any matters of relevance to the Parish and for any Cllr with a prejudicial interest in an item on the agenda to speak on that item.  
There were none.

7. **Flood prevention**

7.1 River Dene – Peter Coxhill

Flood prevention work was already completed for the left bank of the river and the Willow Drive work was due to be completed by the end of the month. After that time a pack would be produced for all residents at risk. These packs would be individually addressed and would state the level of protection for individual properties for insurance purposes. There would be a launch of the packs in Jan/Feb.

PC provided a maintenance schedule for the works (appended). Cllrs requested that maintenance inspections should be prioritised so that the danger points could be effectively monitored particularly in the light of budget cuts. This was agreed.

Cllrs also asked for information regarding the de-silting maintenance schedule at the post office bridge. PC stated this was recommended to take place every 3 years.

PC explained the term SUDS in relation to new building developments. (Sustainable drainage systems).

The flood warning system codes were to be changed on 30<sup>th</sup> November 2010. (Environment Agency notes appended). The current alerts flood watch, flood warning and severe flood warning were to be replaced by:

1. **flood alert** – risk of land flooding eg farmers move stock, prepare a flood kit
2. **flood warning** - flooding is expected to property and immediate action is required
3. **severe flood warning** – danger to life

PC agreed to email information on new gauge installed upstream of Wellesbourne at Walton.

7.2 Overview of flood risk – Peter Bones

The post of Flood risk Manager was created as a recommendation from the Pitt Report. (Job description appended).

PB said that as an information gatherer he would be asking town and parish councils to supply him with photographs of small scale flooding problems detailing location and date. In Wellesbourne it would be those problems not connected with the known hazards of the River Dene, Newbold Road, Loxley Road or Oxford Way. Cllr DJ to draft paragraph for WWN in January.

7.3 Newbold Road area

A report had been received from Dave Tiley, Flood Defence Officer SDC (appended), and it was hoped that the legal agreement would be signed by the landowner in the next week.

8.0 Exercise Watermark – Mick Potter

This is a national multi agency flooding exercise to take place Mar 4th to 11th 2011 to test the arrangements across England and Wales to respond to all aspects of severe wide area flooding. As well as a central core exercise, Watermark will involve a range of regional activities running concurrently. The deadline to register is the end of November. Wellesbourne could become involved by taking part in activities such as a call out exercise, testing the emergency planning numbers or setting up the rest centre. During the week there will also be a number of flood fairs organised to help raise awareness of flood risk. The Emergency Committee agreed to take part in this event.

**8. Internet connection for emergency computer at the Conservative Club**

It was agreed that a dedicated sum should be allocated to emergency planning in the next Council budget. Cllr JG was asked to obtain advice from Cllr GB on the most reliable method of securing an internet connection for the emergency computer.

**9. Date of next meeting – to be agreed**

Noted

Meeting ended: 9.50pm

Chairman: Cllr Johnston

Signed .....

Date .....