



WELLESBOURNE PARISH COUNCIL

Minutes of the Council meeting held on Tuesday 2nd November 2010 at 7.30 pm at the Methodist Hall, Bridge Street, Wellesbourne

Present: Chairman: Cllr Johnston Cllrs: Mrs Bolton, Mrs Rose, Blundall, Close, Copeland, Grantham, Parton, Rutherford and Wright

Acting Clerk: Mrs Lipman Members of the public: 8 Members of the Press: 0

1. Apologies: Cllr Mrs Bartlett

2. Declarations of Interest

Declarations of interest (personal or prejudicial) under the provisions of the LGA 2000, Parish Councils (Model Code of Conduct) Order 2001.

Cllr Mrs Bolton personal interest in the Village Hall as Buildings Trustee for the Village Hall

Cllr Grantham prejudicial interest in connection with Wellesbourne Conservative Club Ltd and all matters appertaining to Walton Estates.

Cllr Close personal interest as a District Councillor and in connection with St Peters Church as a member of the church

Cllr Wright personal interest as a District Councillor and in connection with the CAB and the Methodist Hall

Cllr Mrs Rose prejudicial interest in connection with the Conservative Club Ltd.

Cllr Rutherford personal interest in parking matters in relation to Chedham's Yard and a prejudicial interest in letters to the External Auditor in relation to complaints submitted.

Cllr Johnston personal interest as a County Councillor in all matters regarding WCC

3. Confirmation of Agenda

It was agreed to take confidential item 1. Salaries under item 7.1 monthly accounts

4 Confirmation of the minutes of the Council Meetings of 5th and 19th October 2010

Cllr Mrs Bolton asked that a consistent name for the Wellesbourne Sports and Community Centre should be used in all future minutes.

5. Matters arising

Cllr IR produced a document published by NALC which he alleged stated the inclusion of a confidential item on an agenda, excluding members of the public as being unlawful.

Resolution: To refer this item to the Council meeting of 7th December in order to enable Cllrs to read the document and make an informed decision.

Prop: Cllr RW 2nd Cllr RB, Cllr IR abstained motion carried

6. Open session for members of the public to raise any matters of relevance to the Parish and for any Cllr with a prejudicial interest in an item on the agenda to speak on that item.

Mr G Rose, Grange Gardens, congratulated Cllr Copeland and the Vision4Wellesbourne team on their hard work putting together the Parish Plan survey. He hoped the collated responses would be available for public scrutiny before the final document was published.

Mrs P Wright, Ettington Close, complained about the unkempt appearance of the island adjacent to the slip road in Ettington Road. She said that it had not been cleared for two years and because the undergrowth was so high the bulbs would not show in the spring.

Mr G Langworthy, Bridge Street asked if a street sign for Bridge Street could be erected at the corner of Dog Close.

7. Finance

7.1 Monthly accounts and salaries (item moved from confidential)

Copies of invoices totalling £282 had been submitted from the Sports Association to cover half the summer mowing costs of the Dovehouse Sportsfield. In addition the Chairman's Allowance was added to the cheque list.

Resolution to accept for payment all items included on the cheque list and the two items above

Prop Cllr DJ 2nd Cllr JG Cllr IR abstained, motion carried.

8. Police

8.1 Crime figures - Noted

8.2 Correspondence

Warwickshire police 150 plus programme	Inspector Devereux
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Cllrs were concerned at the late distribution of the document

ACTION: Clerk to raise concerns with Inspector Devereux

9. Planning

9.1 Decisions

9.1.1 Permission with conditions

10/01852/TREE	T1 horse chestnut fell, T2 ash deadwood		
At	10 Church Street	For	Mr Grantham

Noted

9.1.2 Appeal Decision – planning permission granted

09/02523/FUL	Siting of self contained storage units		
At	Newlands Caravan site	For	Mr Warr

Noted

9.2 Applications

1.

10/02154/FUL	Erect a single storey rear extension to replace existing conservatory		
At	39 Wellington Close	For	Mr Hinton
Officer Dealing	Alice Cosnett	By	9 th November 2010

The Council raised no objection

2.

10/02279/FUL	Insertion of one dormer window to north westerly elevation		
At	20 Church Street	For	Mr Richard Colley
Officer Dealing	Alice Cosnett	By	19 th November 2010

The Council raised no objection

3.

10/02280/FUL	Bedroom 6 - new ensuite and dressing area, with insertion of no.2 windows to gable end. Bedroom 2 - new ensuite and airing cupboard, with insertion of no.1 dormer window. Bedroom 4 - new ensuite with new doorway opening into it and enlargement of window in shower. Bedroom 3 - reposition existing cupboard joinery, and make new doorway opening to family bathroom. New plumbing and heating system, boiler to be repositioned in ground floor utility, with insertion of flue to easterly elevation.		
At	20 Church Street	For	Mr Richard Colley
Officer Dealing	Alice Cosnett	By	19 th November 2010

The Council raised no objection

9.3 Correspondence

Planning Systems Thinking Review	Thurs 4 th Nov 6.00-8.00pm at Elizabeth House
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Noted

9.4 Date of next Area Planning meeting 17th November 2010 - Noted

10. Amenities Committee – Last meeting 22nd June 2010

10.1 Chairman's update – report appended

Resolution to replace the posts vandalised at the adventure trail of the Dovehouse play area at an approximate cost of £125 plus VAT Prop Cllr JG 2nd Cllr RB carried unanimously

10.2 Sports Association – report of a meeting of 26th October 2010

Minutes of the meeting were circulated

10.3 Youth Club – nothing to report

10.4 Wellesbourne Sports and Community building

Update following meeting of 19th October 2010 – Cllr Mrs Rose – report appended

Thanks were made to Cllr Mrs Rose on the comprehensive report

10.5 Correspondence

Dog ban on Dovehouse play area	Mrs Elsenbee
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Noted

10.6 Date of next meeting – to be agreed

11. Highways Committee – Last meeting 21st September 2010

11.1 Chairman's update – report appended

Agreed to obtain costings for repair of fence at White Bridge in case WCC would not fund.

ACTION: to find dates when WCC did last repair To press WCC to repair 4 th corner to be same as other 3 corners	BY: Office BY: Cllr DJ
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Cllrs were surprised that CCTV monitoring had not shown a parking problem at the corner of Newbold Road. Cllr RW said the problem occurred between the One Stop and the Newbold Place. It was thought that the CCTV monitoring was made by WCC Highways equipment over 1 day.

ACTION: to ask WCC to use SDC camera over a longer time span	BY: Office
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11.2 Wellesbourne in Bloom – no report

11.3 Correspondence – none

11.4 Date of next meeting - January 2011 - noted

12. Finance and Administration Committee – minutes of the meeting of 12th October 2010

12.1 **Resolution to vire £2430 from reserves to pay for a new slide on the Dovehouse play area. The remaining £2430 to be claimed as grant funding from WCC.**

Prop Cllr DJ 2nd Cllr RR all in favour – motion carried unanimously

12.2 Review of the Internal Audit for 2009

Agreed to discuss at Finance meeting of 23rd November and to bring a report to Council mtg 7th December

Cllr DJ said it was the intention of the Finance Committee to adopt a revised budget to bring to the Council mtg 7th December.

12.3 Proposed addition to Standing Order 7 DELEGATED POWERS.

c) The Council delegates Executive powers to its standing Committees on all matters that fall within their remit and annual budget as determined by the Council, with the exception of matters relating to Council policy, virement of funds, letting of contracts with a value of above £10,000, and changes of use of property or grounds owned or controlled by the Council.

d) The minutes of all meetings and updates of business of standing Committees shall be presented to the Council by the relevant Chairman as a report at the next available Council meeting. If the Council regrets the exercise of delegated powers by a standing Committee, it may refer the matter back to that Committee for further consideration. – Cllr JG

Cllr JG asked that the last sentence be deleted from the proposal.

Agreed that Cllrs needed more time to look at best practice in other Councils.

Resolution to refer to Finance meeting of 23rd November 2010 Prop Cllr JG 2nd Cllr DJ motion carried unanimously

Cllr DJ asked Committee Chairmen to identify all spending requirements for the next financial year before the meeting 23rd November.

12.4 Date of next meeting – 23rd November 2010 – noted

13. Office and Staffing Committee – Minutes of the meeting of 12th October 2010 – noted

13.1 Chairman's update

13.2 Employment of handyman – recommendation of Office and Staffing Committee

Resolution to engage Mr R Brooks as a self employed maintenance contractor for occasional work in situations where it would be the most cost effective way to get work done. The contractor would be required to sign an undertaking to be fully responsible for declaring his own earnings from WPC to HM Revenue and Customs and would invoice the Council for the cost of materials and labour. The Clerk to take advice from HM Revenue and Customs, WALC and the Council insurance company.

Prop Cllr JG 2nd Cllr RP against Cllr RW and GB motion carried

13.2 Date of next meeting to be agreed

14 Emergency Committee - Last meeting -10th February 2009

14.1 Internet connection for emergency computer at the Conservative Club

Cllrs JG and RR declared a personal interest in this item – referred to Emergency Committee mtg 9th November

14.2 Date of next meeting 9th November 2010 – noted

ACTION: Clerk to invite Peter Coxhill, (Environment Agency), Peter Bones (Flood Risk Officer
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15. Chedham's Yard

15.1 Chairman's report - appended

Cllr RW asked what plans were in place regarding the transfer of funds and obligation of outstanding invoices. Cllr DC said that a discussion would take place with the Treasurer of the Friends and WPC to discuss the novation procedure, but it was anticipated that on the date of novation all outstanding financial obligations would be transferred to the Trust. It was noted that staff salaries for the project were paid in advance by HLF.

Resolution to appoint Cllrs Close and Copeland to the Chedham's Yard Trust Board to attend Steering Group meetings and report to the Council.

Prop Cllr RW 2nd Cllr JG, Cllrs TC and DJ abstained motion carried.

Resolution: Wellesbourne Parish Council notes that the Heritage Project Officer completed a satisfactory probationary period on 13th August 2010.

(Cllr IR noted that this resolution had been circulated in the report and not on the agenda)

Prop Cllr DC 2nd Cllr DJ, Cllr RW against, 2 abstentions motion carried

Resolution to give the Heritage Project Officer access to Local Government Pension Scheme.

Prop Cllr DC 2nd Cllr RB, Cllr RW against, 4 abstentions motion carried.

16. Burial Grounds – no report

17. Xmas Lights

17.1 Appointment of G S Adams as contractor – switch on 26th November 2010

It was noted that one of the wires strung across the precinct had snapped at bolt

18. Parish Plan – Cllr Copeland

Cllr TC said approx 750 responses had been returned which equated to 15% of the adult population. These responses were now being analysed and a draft document should be ready by the end of Dec. Cllrs congratulated Cllr TC and the volunteers for all their hard work on the Plan.

19. Wellesbourne and Kineton Community Forum – Cllr Close

19.1 Date of next meeting – 2nd December 2010 at Ratley Village Hall - noted

20. WALC/NALC

WALC Newsletter ADH/90	October 2010
Noted	
Visionary leadership and community engagement	Bourton on Dunsmore, 20 th November 2010
Noted	
Warwickshire Social Media Surgery	Leamington Library 4 th November 2010
Noted	
Affordable rural housing – a practical guide for Parish Councils	Rural Housing Alliance
Noted	
Conflict resolution workshop for Clerks and Cllrs	Feb 4 th at Bidford on Avon
Noted	
Big Society Concept	Rural Action West Midlands meeting 22 nd October 2010
Noted	

21. General Correspondence

Area property review meeting	16 th November 10-12noon at Wellesbourne Youth Club
Noted	
Christmas Tree Festival	Wellesbourne Methodist Church
Noted	
Future of Village Hall	Village Hall Management Committee

A reply had been drafted by the Clerk suggesting a meeting between the Village Hall Committee and WPC Chairman. A letter would also be sent to Walton Estate asking for a reply to the meeting 20th May 2010

Light up a Life Service – Sun 5 th Dec at 4pm in gardens of New Place, Chapel Lane Stratford	Shakespeare Hospice
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Noted

Polling Station Premises – Graham Raspin (SDC)	Village Hall Management Committee
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The Council expressed their strong disapproval of the possibility of moving the polling station from the Village Hall to the school.

ACTION: Letter to be sent to Graham Raspin	BY: Clerk
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22. Councillors Exchange of Information

The Remembrance Day service is scheduled for Sunday 14th November which also coincides with 70th anniversary of the Coventry blitz.

23. Date of next meeting: 7th December 2010 – noted

Meeting ended 10.15 pm

Chairman: Cllr Johnston

Signed

Date