

WELLESBOURNE PARISH COUNCIL

The Office and Staffing Committee of the Council will meet on Tuesday 27th September 2011 at 8.30 pm at the Parish Council Office, School Road, Wellesbourne

Cllrs are summoned to deal with the following agenda.

Lynda Scriven

Clerk to the Council



22nd September 2011

1. Approval of Apologies for Absence

2. Declarations of Interest

Declarations of interest (personal or prejudicial) under the provisions of the LGA 2000, Parish Councils (Model Code of Conduct) Order 2001.

Cllr Mrs Bolton personal interest in the Village Hall as Buildings Trustee for the Village Hall

Cllr Close personal interest in connection with St Peters Church as a member of the church and a personal and prejudicial interest in Chedham's Yard as a Trustee

Cllr Grantham prejudicial interest in connection with Wellesbourne Conservative Club Ltd and a personal interest in all matters appertaining to Walton Estates.

Cllr Johnston personal interest as a County Councillor, in all matters regarding WCC, Hampton Lucy Grammar School Foundation as a member of the Board and Chedham's Yard as the husband of a Trustee.

Cllr Wright personal interest as a District Councillor and in connection with the CAB and the Methodist Hall

3. Confirmation of the Order of the Agenda and identification of any items that might be resolved for confidential session

4. Confirmation of the minutes of the Office and Staffing Committee meeting of 19th July 2011

5. Matters arising

6. Open session for members of the public to raise any matters of relevance to the Parish and for any Cllr with a prejudicial interest in an item on the agenda to speak on that item.

7. Staffing Issues

7.1 Clerk return to work

7.2 Staff Training CiLCA

7.2.1 Parish Council Quality Status Portfolio (Bill Robinson)

8. Office Equipment

8.1 Office Telephone line

9. Office policies

9.1 Draft Policy for Vexatious/Repeated Correspondence

Date of next meeting: to be arranged