

# WELLESBOURNE PARISH COUNCIL

The Council will meet on Tuesday 7<sup>th</sup> December 2010 at 7.30 pm at the Methodist Hall,  
Bridge Street, Wellesbourne

Cllrs are summoned to deal with the following agenda.

Julia Lipman, Acting Clerk to the Council

2<sup>nd</sup> December 2010



## 1. Approval of Apologies for Absence

## 2. Declarations of Interest

Declarations of interest (personal or prejudicial) under the provisions of the LGA 2000, Parish Councils (Model Code of Conduct) Order 2001.

Cllr Mrs Bolton personal interest in the Village Hall as Buildings Trustee for the Village Hall

Cllr Grantham prejudicial interest in connection with Wellesbourne Conservative Club Ltd and all matters appertaining to Walton Estates.

Cllr Close personal interest as a District Councillor and in connection with St Peters Church as a member of the church

Cllr Wright personal interest as a District Councillor and in connection with the CAB and the Methodist Hall

Cllr Mrs Rose prejudicial interest in connection with the Conservative Club Ltd.

Cllr Rutherford personal interest in parking matters in relation to Chedham's Yard and a prejudicial interest in letters to the External Auditor in relation to complaints submitted.

Cllr Johnston personal interest as a County Councillor in all matters regarding WCC and a prejudicial interest in Chedham's Yard as a prospective Trustee

Cllr Copeland prejudicial interest in Chedham's Yard as a prospective Trustee

## 3. Confirmation of Order of the Agenda

## 4. Confirmation of the minutes of the Council Meetings of 2<sup>nd</sup> and 23<sup>rd</sup> November 2010

## 5. Matters arising

5.1 Confidential items in Parish Council meetings – recommendation from WALC

6. **Open session** for members of the public to raise any matters of relevance to the Parish and for any Cllr with a prejudicial interest in an item on the agenda to speak on that item.

## 7. Finance and Administration Committee – minutes of the meeting of 23<sup>rd</sup> November 2010

7.1 Approval of monthly accounts including staff salaries as per attached sheet

7.2 Approval of revised budget for 2010/11

7.3 Review of the Internal Audit for 2009/10

7.3.1 **Recommendation from the Finance and Administration Committee to approve a letter of engagement to the internal auditor together with attached schedule of internal controls.**

7.4 Risk Assessment

7.4.1 **Recommendation from the Finance and Administration Committee to adopt the Wellesbourne Parish Council Risk Assessment Policy dated Nov 2010, to be reviewed by the Finance and Administration Committee in May 2011 and then annually.**

7.5 Date of next meeting – 18<sup>th</sup> January 2011

## 8. Police

8.1 Crime figures

8.2 Correspondence

Warwickshire Police 150 plus Programme
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Briefing note from Warwickshire Police
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## 9. Planning

9.1 Planning see attachment

9.2 Core Strategy consideration of letter from Parish Council to District Council

## 10. Amenities Committee – Last meeting 22<sup>nd</sup> June 2010

10.1 Chairman's update

10.2 Sports Association

10.3 Youth Club

- 10.4 Dene Valley letter to SDC
- 10.5 Wellesbourne Sports and Community building update – Cllr Parton
- 10.5 Correspondence
- 10.6 Date of next meeting – 23 February 2011

**11. Highways Committee** – Last meeting 21<sup>st</sup> September 2010

- 11.1 Chairman’s update
- 11.2 Wellesbourne in Bloom
- 11.3 Correspondence

Responsibilities for clearing snow and ice on highways	NALC
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- 11.4 Date of next meeting - 25<sup>th</sup> January 2011

**12. Office and Staffing Committee** – Last meeting 12<sup>th</sup> October 2010

- 12.1 Chairman’s update
- 12.2 Office cover during the Clerk’s absence – Cllr Johnston  
**Proposal to engage Bill Robinson, Clerk to Stockton Parish Council, for an estimated 4 hours per week at a cost of £15 per hour plus expenses, for a period of 12 weeks.**
- 12.3 Date of next meeting to be agreed

**13. Emergency Committee** – Minutes of meeting of 9<sup>th</sup> November 2010

- 13.1 Date of next meeting to be agreed

**14. Chedham’s Yard**

- 14.1 Chairman’s report – Cllr Close
- 14.2 Correspondence to the Chairman of the Council.

Request to WPC for office accommodation	Chairman, Chedham’s Yard Trust
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- 14.3 Updated briefing report

**15. Burial Grounds** – report from meeting 2<sup>nd</sup> December 2010 – Cllr RW

**16. Xmas Lights**

**17. Parish Plan** – Cllr Copeland

**18. Village Hall**

- 18.1 Correspondence

Wellesbourne Village Hall	Marcus Faulkner (Walton Estate)
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**19. Wellesbourne and Kineton Community Forum** – Report from Cllr Close

**20. WALC/NALC**

Developing role of local Councils in Govt’s localism and big Society agendas	E bulletin NALC
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**21. General Correspondence**

Launch of mobile website	Warwickshire against domestic abuse
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**22. Councillors Exchange of Information**

- 23. Date of next meeting:** 4<sup>th</sup> January 2011

## 9. Planning

### 9.1 Decisions

#### 9.1.1 Permission with conditions

1.

10/01847/FUL	Single story side extension and proposed front lounge extension with bow window under existing canopy roof		
At	25 Pembroke Gardens	For	Mr Abbott

2.

10/02131/TREE	- T1 oak : prune off 1st large lower limb over hanging parking area. Reduce spread of 2no. further limbs by 2-3m. Prune out major deadwood. - T2 oak : reduce crown spread over parking area by 1-2m. Prune out major deadwood. - T3 sycamore : prune out deadwood and hung-up limbs in the crown. - T4 yew : prune off 4 lowest limbs over path to raise lower crown to 2.8-3m for clearance.		
At	St Peters Church, Church Street	For	Mr Nightingale
Officer Dealing	David Wyatt	By	3 <sup>rd</sup> November 2010

9.2 Date of next Area Planning meeting 8<sup>th</sup> December 2010